



*Citizen Involvement Application*

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Civic Involvement \_\_\_\_\_

Years Resided in Veazie \_\_\_\_\_

Specialty or Field \_\_\_\_\_

Committee or Boards Interested In \_\_\_\_\_

Additional Information

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Received at Town Office: \_\_\_\_\_

If interested please feel free to tear this page out and return it to the Town Office



## **Town of Veazie Committee and Board Policies**

Volunteer committees and boards play a vital role in the management of the Town of Veazie, and your interest in serving on one is appreciated. Board and committee members are appointed by the Town Council, and the Town Council has established the following policies for these positions. Please review them before applying for a position on a committee or board,

- All interested applicants should complete a Citizen Involvement Application. Applicants may complete the application online, download it from the Town website, or pick it up at the Town Office. Applicants are welcome to provide additional information, such as a letter of interest or a resume.
- Like other elected and appointed positions, committee and board members shall be qualified voters of the Town of Veazie and shall reside in the Town during their term of office. Members shall not serve on more than one committee or board at a time without prior approval of the Council.
- The Council recommends that interested applicants attend two meetings of the regular committee or board they wish to join prior to appointment. For ad-hoc committees, the Council recommends attending two meetings of the Town Council. Applicants are requested to attend the Council meeting at the time of appointment.
- Because committees and boards have different schedules, please check the frequency of meetings before applying to ensure you can make the meeting days and times that are part of the regular schedule.
- Committee and board members are appointed for one term with reappointment for another term if the member is willing,
- Committee and board members shall not miss three consecutive meetings or a total of four meetings in one term year without the permission of the committee or board Chair. Repeated unexcused absences will be reported to the Council and may cause the Council to deem a position vacated and appoint another applicant to the position.
- Committee and board members are subject to the same ethical standards and policies as the Council.

Questions about committee and board policies, roles, and responsibilities can be directed to current committee or board Chairs, the Town Council or the Town Office. We thank you for considering service to the Town of Veazie.

*Adopted by the Veazie Town Council 10-27-2014*

