



Veazie Town Council

Regular Meeting

**Sept. 11th, 2017
6:30pm**

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the August 14th, 2017 Regular Council Meeting Minutes
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Draft FY 2018/2019 Budget Schedule Presentation
- ITEM 8:** Comprehensive Plan Final Draft Presentation
- ITEM 9:** Discussion Reference Financial Institute Proposal
- ITEM 10:** October 9th Council Meeting Discussion

Old Business:

- ITEM 11:** Rudman Winchell Engagement Letter Ref TIF District
- ITEM 12:** Sutherland Weston Proposal Ref Brand Messaging
- ITEM 13:** Manager's Report
- ITEM 14:** Comments from the Public
- ITEM 15:** Requests for information and Town Council Comments
- ITEM 16:** Review & Sign of AP Town Warrant #4 & #5 and Town Payroll #4 & #5, School Payroll Warrant #4 & #5, AP School Warrant # 4 & #5.
- ITEM 17:** Adjournment

Chris Bagley
16 Silver Ridge
cbagley@veazie.net

Paul Messer
1010 School St
249-1361

Michael Reid
14 Prouty Dr.
573-1300

Aaron Turcotte
14 Silver Ridge
578-0750

Jeff Manter
3 Prouty Dr.
991-7612

Agenda Items For September 11, 2017 Council Meeting

The following are brief explanations of some of the items on the agenda:

ITEM 7: Council will review the draft budget schedule for FY 2018/2019.

Suggested Motion: I motion we approve the FY 2018/2019 budget schedule as presented

ITEM 8: Consultant Dean Bennett will present the final draft version of the updated comprehensive plan.

Suggested Motion: I motion we approve the final draft version of the updated comprehensive plan and send it to the planning board for a public hearing.

ITEM 9: Council will be briefed on a proposal to change the Town's financial institute.

ITEM 10: Council will discuss how to proceed with the October 9th Council meeting which happens to fall on Columbus Day.

Suggested Motion: I move we cancel the October 9th, 2017 Council meeting and only hold the October 23^d, 2017 meeting.

ITEM 11: Council will review the engagement letter from Rudman-Winchell. The agreement is to advise and assist the town in preparing a TIF district designation and development program for DECD approval.

Suggested Motion: I motion with authorize Manager Leonard to sign the engagement letter dated September 7, 2017 from Rudman Winchell reference legal representation-TIF District. Furthermore, I motion we move \$10,000.00 from the undesignated fund balance (10-3100-00) to the general government consultant account (10-4055-00)

ITEM 12: Council will review and comment on the written proposal from Sutherland and Weston for brand messaging which will be done in partnership with the Veazie Community School. This proposal and cost has been approved previously by the Veazie School Board.

Veazie Town Council Meeting
August 14th, 2017

Members Present: Chairman Chris Bagley, Councilor Paul Messer, Councilor Michael Reid, Councilor Jeff Manter, Manager Mark Leonard, Council Secretary Julie Strout, Town Assessor Ben Birch, Cary Weston from Sutherland-Weston, Noreen Norton from Rudman-Winchell, School Principal Matt Cyr and various members of the public.

ITEM 1: Call to order

Chairman Bagley called the meeting to order at 6:30 pm.

ITEM 2: Secretary to do the roll call:

Councilor Aaron Turcotte was absent and excused.

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

None

ITEM 5: Approval of the July 24th, 2017 Regular Council Meeting Minutes.

Councilor Michael Reid made a motion, seconded by Councilor Jeff Manter to approve the July 24th, 2017 Regular Council Meeting Minutes as written. Voted 4-0-0. Motion carried.

ITEM 6: Comments from the public

None

New Business:

ITEM 7: Presentation from Sutherland-Weston

Cary Weston reviewed his presentation with the Councilors.

Councilor Paul Messer made a motion, seconded by Councilor Jeff Manter to authorize Manager Leonard to work with Principal Cyr and Sutherland-Weston to secure a contract for a marketing/branding project for the Town of Veazie to be presented at the September 11, 2017 Council meeting. Voted 4-0-0. Motion carried.

ITEM 8: Presentation from Rudman-Winchell

Noreen Norton reviewed her presentation with the Councilors.

Councilor Paul Messer made a motion, seconded by Councilor Michael Reid to direct Noreen Norton to put together a contract to provide services to add additional TIF Districts to be presented at the September 11, 2017 Council meeting. Voted 4-0-0. Motion carried.

ITEM 9: School Board Opening

Councilor Jeff Manter made a motion, seconded by Councilor Paul Messer to have Manager Leonard advertise the School Committee position and provide a list of interested candidates to the Council at the September 25th, 2017 Council meeting. Voted 4-0-0. Motion carried.

ITEM 10: Ground Maintenance Contract Discussion

Councilor Michael Reid made a motion, seconded by Councilor Jeff Manter to direct Manager Leonard to put the Ground Maintenance Contract out to bid and have him provide list of interested bidders at the October 9th, 2017 Council meeting for discussion. Voted 4-0-0. Motion carried.

ITEM 11: August 28th Council Meeting Discussion

Councilor Paul Messer made a motion, seconded by Councilor Michael Reid to cancel the August 28th Council meeting and hold the next regular scheduled Council meeting on September 11, 2017. Voted 4-0-0. Motion carried.

Old Business:

ITEM 12: Davis Drive Construction Project Discussion

Councilor Paul Messer made a motion, seconded by Councilor Jeff Manter to delay the Davis Drive re-construction project and reschedule it to April of 2018 and direct Manager Leonard to get pricing to include re-constructing Wedgewood Dr. at the same time. Voted 4-0-0. Motion carried.

ITEM 13: Manager's Report

Manager Leonard shared with the Councilor's how successful Veazie Days was and spoke about the new company that will be producing a combined school/town newsletter in October.

ITEM 14: Comments from the Public

Citizen Karen Walker wanted to thank the Council for putting the Grounds Maintenance out to bid.

ITEM 15: Requests for information and Town Council Comments

Councilor Reid asked about the Veazie Park. Manager Leonard will check for updates and let the Council know. There will be a draft version of the Comprehensive Plan provided by Dean Bennett at the Sept. 11th Council meeting.

ITEM 16: Review & sign of AP Town Warrant #1A & #3, Town Payroll #3, School Payroll Warrant #2, #2a & #3 and AP School Warrant #2 & # 3.

The warrants were circulated and signed.

ITEM 17: Adjournment

Councilor Michael Reid motioned to adjourn.

Councilor Paul Messer seconded. No discussion. Voted 4-0-0. Motion carried.

Adjourned at 7:52pm

True Copy Attest

Julie Strout
Deputy Clerk

ITEM # 7

2018 Budget Meeting Schedule

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Topic</u>
Thursday	January 11 th	6:30 PM	1 st /2 nd Quarter Review
			<i>Workshop All Departments</i>
Monday	February 12 th	6:30 PM	Discussion on FY 18/19 Budget
			<i>Council Meeting Budget Committee All Departments</i>
Thursday	March 8 th	6:30 PM	FY 18/19 Draft Budget Presentation
			<i>Workshop School Department</i>
Monday	March 12 th	6:30 PM	Discussion on FY 18/19 Budget
			<i>Council Meeting Budget Committee</i>
Thursday	March 22 nd	6:30 PM	FY18/19 Draft Budget Presentation
			<i>Workshop Municipal Departments</i>
Monday	March 26 th	6:30 PM	Discussion on FY 18/19 Budget
			<i>Council Meeting Budget Committee</i>
Thursday	April 5 th	6:30 PM	3 rd Quarter Review
			<i>Workshop All Departments</i>
Monday	April 9 th	6:30 PM	Discussion on FY 18/19 Budget
			<i>Council Meeting Budget Committee</i>
Tuesday	April 10 th	6:30 PM	FY 18/19 Budget Presentation
			<i>Workshop Municipal Departments</i>
Thursday	April 12 th	6:30 PM	FY 18/19 Budget Presentation
			<i>Workshop School Department</i>
			<i>School Vacation is the Week of April 16-22, 2018/ Patriots Day April 16, 2018</i>
Monday	April 23 rd	6:30 PM	Review FY 18/19 Budget Prior to Public Hearing
			<i>Workshop Budget Committee All Departments</i>
Friday	April 27 th		<i>Last day for submittal of recommendations to Budget Officer</i>
Monday	May 7 th		<i>Town Manager issues Budget Message</i>
Monday	May 7 th	6:30 PM	Budget Committee Review of Workshops, Council Review Session and Public Hearing on Total Budgets
			<i>Public Hearing All Departments</i>
			<i>(Recommend warrant signing for Town Report)</i>
Tuesday	May 8 th	6:30 PM	<u>Scheduled if needed</u>
			<i>Workshop All Departments</i>
Thursday	May 10 th	6:30 PM	<u>Schedule if needed</u>
			<i>Workshop All Departments</i>
Monday	May 21 st	6:30 PM	
			<i>Council Meeting</i>
Tuesday	June 12 th	7:00PM	
			<i>Council Meeting</i>
Tuesday	June 12 th	8:00 PM	Voting of Warrant Articles
			<i>Town Meeting</i>

All meetings will be held in the Council Chambers of the Municipal Building except for the June 12th Council Meeting and Town Meeting, which will be held at the Veazie Community School.

Manager's Report For September 11, 2017 Council Meeting

Since the last council meeting here are some things I've been working on as well as things occurring around Town.

I attended a BACTS meeting which was held in Orono. Following the meeting I am going to be requesting a meeting with the Director to see if Veazie is able to take advantage of BACTS funds to replace our aging traffic light. The project would not be possible until 2021 because at the meeting we approved funding for projects in 2020.

We have had another meeting reference the Davis Drive/Wedgewood rebuild project which is now scheduled to begin in April. At this meeting we began looking at and planning the rebuild of Wedgewood Dr. It has been determined we will get pricing for surveying to get right of ways for the road and also we will look at the storm drain to see if it will accept a camera. If it can, then I will have the storm drain videoed to see if house drains are attached. This is needed to help with the planning/budgeting portion of the project. Upon the completion of the meeting, I was able to make contact with the homeowner of 20 Davis to discuss the removal of the cedar hedge which is in the Town's right of way. The homeowner was understanding and we will be working to get the trees removed.

I have met with a homeowner on Chase Rd who is having problems exiting her driveway since the new pavement was added last year. I have viewed her concern and will work with Hopkins Paving to resolve it.

The raised beds for the community garden have been completed and are waiting to be installed. I am still working with a vendor to purchase the material needed for weed control. Once this is installed we will be able to set the raised beds. I'm continuing to research a water holding source. I have found several but the cost of shipping is nearly as much as the container itself.

I was asked to review the Criminal Justice Program for Beal College as part of their accreditation process. A thorough review was completed on site to include meeting with the Lead Instructor, review of curriculum and the facilities.

I have met with representatives from Kathadin Trust, as I look to secure financing for the loan which was approved at the town meeting for the municipal building renovations. Kathadin has agreed to meet the terms that were approved. They will make a presentation to Council for final approval.

I attended an initial meeting to review a report that was completed by a consultant on the radio system for Penobscot County. The report was reviewed and input was provided. The report will be updated and then presented to the Board of Directors and ultimately to the County Commissioners.

I have met with Jeff Spaulding from SEE to go over documentation in reference to PY 4 Annual report for our stormwater. It appears the Town is in good shape as it related to the report.

Manager's Report For September 11, 2017 Council Meeting

I met with a concerned citizen in reference to the new firing range that has been installed on State Street. Since the installation/ approval of the range the Police Department has received a total of 4 complaints. I provided the citizen with the ordinance outlining the discharge of firearms within the town.

I have reviewed and updated all policies and procedures for the police department. The updates were discussed at the Police Department staff meeting along with numerous other items.

Matt's property maintenance has repurposed the doors that were removed from the lower entry way of the community center. They have been used to replace the old doors that were located on the front of the building. This will allow a lot of natural light into the karate studio that had previously been blocked.

Principal Cyr and I have met and discussed numerous topics concerning the school and the town. The first day of school was a great success. For anyone that hasn't seen the large amount of work done at the school over the summer and it certainly is noticeable. One topic discussed is the upcoming community dinner on September 13, 2017 at the school. Principal Cyr is asking for help from members of the Council and Public Safety to help with serving. I will present this to Council at the meeting.

I have met with Dean Bennett and finalized the comprehensive plan update. He will be at the September 11 Council meeting to present the draft. The members of the planning board will then conduct a public hearing on the plan and then it will be presented to the State for comment.

As instructed at the last Council meeting I have updated the bid request for ground maintenance and have submitted a request for bid to the Bangor Daily News for publication. When preparing the request for bid I realized that although the motion was to present at the Oct 9th meeting I will not be able to present at the meeting as it is a holiday. This has been brought to the attention of Chairman Bagley. Bids are expected to be returned by October 4th still so they will be ready for a meeting in October.

We have scheduled to have a camera sent through the storm drain on Wedgewood Drive to see if we have basement drains connected to it. This is part of the ongoing plan for reconstruction of this area now scheduled for next year. The work has been completed and a report will be provided. It appears at this time no cellar drains are connected to the storm drain system.

I have contacted Hopkins paving to get additional quotes for paving different areas of town since we have delayed the paving on Davis Drive. I have requested the quotes prior to the Sept 11 council meeting so they can be discussed and a decision made on moving forward with them. The areas requested are the Community Center parking lot, the sidewalks on School Street and Hillside Drive.

Manager's Report

For September 11, 2017

Council Meeting

I have met with the sprinkler system installers at the Community Center. The project is moving along. The attic area is nearly complete, the first floor is nearly 65% done and they were starting the dojo section when I was there. I expressed my concern with the amount of time it is taking for the project to be completed and was directed to contact the company directly and express these concerns with them.

Principal Cyr and I have met with the vendor that will be producing a newspaper for the Town. This is a joint effort between the school and the Town and will replace the newsletter we send out. We are very excited about this project and have set up a date and time for the editor to meet with staff to interview for articles. We have a first issue date set for the first of October.

I attended the first municipal partners transit committee meeting which I was appointed to at a previous council meeting. This meeting was used to discuss our goals and objectives for the committee and develop talking points for future meetings. The meeting was well attended by area municipalities. The agenda and a power point that was presented is included in the attachments.


I attended the fall Maine Chiefs of Police meeting which included training and a banquet for the installation of the new officers for the year. This year's President is Chief Shawn Geaghan from Bucksport Police Department.


I have communicated with the Town Forester on numerous projects he has been working on. I will be requesting he come to a future meeting to make a presentation to the Council.


I have spoken to Attorney Huber on the status of the former dam site and he reports this week he received paperwork and believes we will have ownership of the property soon.


Attachments:


1. Email from MMA announcing election results
2. Public notice from Mt Hope Cemetery
3. Letter form MMA on dividend payments ref workers comp
4. Email from Mr. Dalton ref Eagle Scout project
5. Invitation from School ref Community Dinner
6. Advertisement for free disposal of useable pesticides
7. Agenda from Municipal Partners Transit Comm
8. Power point from municipal partners transit comm meeting

 Urgent: Message Mon, Aug 21, 2017 11:01 AM

From:  Karen Butler <kbutler@memun.org>
Karen Butler <Key-Municipal-Officials@imail.memun.org>

To:  "Key-Municipal-Officials@imail.memun.org" <Key-Municipal-Offi...

Cc:  Karen Butler <kbutler@memun.org>

Bcc:  Mark Leonard

Subject: 2017 MMA Election Results



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

TO: MMA Member Cities, Towns, and Plantations

FROM: Laurie Smith, MMA President
Town Manager, Town of Kennebunkport

DATE: August 21, 2017

RE: Newly Elected Members to the MMA Executive Committee

I am pleased to formally announce the results of the annual election for the Executive Committee of the Maine Municipal Association for 2018. A total of **149 Voting Ballots** was received. Tracey O'Roak, Municipal Clerk for the Town of Kennebunkport, inspected each ballot and provided the official counts as follows:

POSITION	NAME, TITLE AND MUNICIPALITY	VOTES RECEIVED
Vice President:	Mary Sabins, Manager, Town of Vassalboro	147
EC Members:	James Bennett, City Manager, City of Biddeford	145
	Jill Duson, Councilor at Large, City of Portland	144

	Gary Fortier, Councilor, City of Ellsworth	145
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The terms of office for the newly elected members will officially begin January 1, 2018, unless these members are currently seated voting members and will be continuing for a second 3-year term. Members-elect are invited to participate in the fall strategic planning meeting of the MMA Executive Committee, the MMA Annual Convention, an regular/budgetary meetings of the Executive Committee throughout the remainder of 2017 in order to become well-oriented with the responsibilities of the Executive Committee.

The following is a full list of MMA Executive Committee officers and members effective January 1, 2018:

President: Linda Cohen, Councilor, City of South Portland
Vice President: Mary Sabins, Manager, Town of Vassalboro
Immediate Past President: Laurie Smith, Manager, Town of Kennebunkport

Members: Terms Ending December 31, 2018

Rick Bates, Manager, Town of Rockport
William Bridgeo, Manager, City of Augusta
Elaine Aloes, Chair of Selectboard, Town of Solon

December 31, 2019 **Terms Ending**
James Gardner, Jr., Manager, Town of Easton
Christine Landes,
Manager, Town of Bethel
Vacant Seat (*to be appointed in December 2017*)

December 31, 2020 **Terms Ending**
James Bennett,
Manager, City of Biddeford
Jill Duson, Councilor at
Large, City of Portland
Gary Fortier, Councilor,
City of Ellsworth

Please join me in offering congratulations and appreciation to the newly elected Vice President and members of the MMA Executive Committee. If you have any questions on the MMA nomination and election process, please do not hesitate to contact me at the Kennebunkport Town Office (207-967-4243) or by email at ismith@kennebunkportme.gov or Theresa Chavarie at MMA (1-800-452-8786 ext. 2211 or by e-mail at tchavarie@memun.org.) Thank you.

cc: Newly Elected Members of the MMA Executive Committee
MMA Executive Committee
MMA Nominating Committee

Karen A. Butler
Administrative Assistant to Executive Office

Maine Municipal Association
60 Community Drive
Augusta, ME 04330
1-800-452-8786 or 207-623-8428 ext 2307
FAX 207-626-3358
www.memun.org

Please consider the environment before printing this e-mail.



NEW HORIZONS
2017 MMA CONVENTION

October 4-5, 2017
Augusta Civic Center
Augusta, Maine

REGISTRATION
NOW OPEN!

E-mail correspondence and attachments sent by or to the Maine Municipal Association – with certain exceptions – may be "public records" that are subject to inspection if such a request is made, according to Maine's Freedom of Access law.

To ensure delivery of MMA mailings, please make sure that your spam filters have memun.org and imail.memun.org white listed as safe.

***Confidentiality Statement:** This message is intended only for the personal and confidential use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone, e-mail, or in writing at the above address. Thank you.*

PUBLIC NOTICE OF INTENT TO FILE

Please take notice that Mount Hope Cemetery Corp., 1048 State Street, Bangor, Maine 04412, (207) 945-6589 is intending to file an application with the Maine Department of Environmental Protection (DEP) on or about August 21, 2017 pursuant to the provisions of 38 M.R.S.A., Section 480-A to 480-BB et seq.

The application is for dredging of approximately 1,500 yards of material from an existing landscape pond within the cemetery and dispose of the material adjacent to the pond. This work will be completed on City of Bangor Tax Map R75, Lot 001; owned and operated by Mount Hope Cemetery Corp.

According to Department regulations, interested parties must be publicly notified, written comments invited, and if justified, an opportunity for public hearing given. A request for a public hearing, or that the Board of Environmental Protection assume jurisdiction of the application, must be received by the Department, in writing, no later than 20 days after the application is accepted by the Department as complete for processing.

The application and supporting documentation are available for review at the Bureau of Remediation and Waste Management (BRWM) at the Department of Environmental Protection's office in Bangor during normal working hours. A copy of the application and supporting documentation may also be seen at the municipal office in Veazie, Maine.

Written public comments may be sent to: Maine Department of Environmental Protection, 106 Hogan Road, Bangor, Maine, (207)941-4570 or (888) 769-1137.

PRESS RELEASE
For Immediate Release

Municipal officials are pleased to announce that the **Town of Veazie** has received a **\$2,310** dividend check from the Maine Municipal Association as a result of its good loss experience and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi-public entities in Maine: the Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

The programs are overseen by governing boards of elected and appointed municipal officials. Each year the boards review each program's loss experience to determine if dividends may be paid. Patricia Kablitz, Director of Risk Management Services for MMA, said more than 77 percent of program participants received a dividend this year for their good risk management practices and loss experience.

This year the Workers Compensation Fund has distributed almost **\$650,000** in dividends to participants and the Property and Casualty Pool has paid dividends of nearly **\$550,000**, for total payments of just under \$1.2 million returned directly to MMA members.

In the twenty years the Maine Municipal Association has been paying dividends, the two programs have returned over **\$21 million** to participating members. For more information about any of the MMA Risk Management Services programs, including online training programs and other services, check the offerings on their website at www.memun.org and click on the Risk Management Services link, or call 1-800-590-5583.



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
P.O. Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax No. (207) 626-0513

DATE: August 9, 2017

TO: Members of the Workers Compensation Fund and/or the Property & Casualty Pool

FROM: Patricia Kablitz, CPCU, ARM
Director, Risk Management Services

RE: Dividend Payments

We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 10, 2017 meeting to allow a dividend to the members of the Fund who meet the established criteria. Continuing members whose 2016 contributions are greater than \$25,000 annually, whose 2016 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 4.59% dividend. Continuing members whose 2016 contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2016, will also receive a 4.59% dividend. All losses are valued as of June 30, 2017.

The Board of Directors of the **MMA Property & Casualty Pool** voted at its May 10, 2017 meeting to allow a dividend to current members of the Pool who meet the established criteria. To earn a dividend, a member must have a loss ratio of 50% or less for the qualifying year of July 1, 2015 to June 30, 2016. Losses are valued as of June 30, 2017. Continuing members whose participation began on July 1, 2011 or prior will earn a 4.67% dividend and members who joined after July 2, 2011 will receive a 3.67% dividend.

Cost savings are realized in providing services to members who participate in both the Property & Casualty Pool and the Workers Compensation Fund. In recognition of the savings, both boards voted to add 1% to the dividends for each program for members who qualify and earn a dividend. If you are among the members who participate in both the Workers Compensation Fund and the Property & Casualty Pool, and you earned a dividend for either or both programs, the additional 1% has been included in the calculation.

Dividends are being paid in the Workers Compensation Fund and Property & Casualty Pool totaling \$1,199,796. Both governing boards are very pleased with the results of their respective programs and thank you for your support and continued participation. Your good management practices and sound loss prevention measures have contributed to the success of these programs.

Your check is enclosed with this letter. We have also enclosed a press release that may be used to announce the result of your successful risk management activities and good loss experience to your community. If you have any questions about the dividends or any of the Risk Management Services programs, please call me at 800-590-5583. Additional copies of this letter are included for your elected officials.



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
P.O. Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax No. (207) 626-0513

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 Message Mon, Aug 14, 2017 1:18 PM

From:  Chief Mark Leonard <mleonard@veaziepd.net>

To:  Mark Leonard

Subject: Fwd: Bridge Project

Mark E Leonard
1084 Main Street
Veazie, Maine 04401
207-947-2358 PD
207-947-2781 Town Office

Confidentiality notice: the email message contained herein is intended only for the individual to whom or entity to which it is addressed as shown at the beginning of the message and may contain information that is privileged, confidential, and/or exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or if the employee or agent responsible for delivering the message is not an employee or agent of the intended recipient, you are hereby notified that any review, dissemination, distribution, use, or copying of this message is strictly prohibited. If you have received this message in error, please notify us immediately by return email and permanently delete this message and your reply to the extent it includes this message. Thank you for your cooperation.

Begin forwarded message:

From: Christopher Dalton <Chris@daltonlawbangor.com>
Date: August 14, 2017 at 11:26:25 AM EDT
To: Chief Mark Leonard <mleonard@veaziepd.net>
Subject: Re: Bridge Project

Mark:

Jack and I finished his project Sunday. I have attached a photo of the finished project for your/the Towns use.

I told Jack I would be sending it, and he asked me to thank you for your cooperation.

Chris

Get Outlook for Android

From: Chief Mark Leonard <mleonard@veaziepd.net>
Sent: Friday, August 11, 2017 5:47:30 PM
To: Christopher Dalton
Subject: Re: Bridge Project

Thank you for the update Chris. I will be in Town most of the day tomorrow so if you need anything don't hesitate to reach out to me. Cell number is 852-5333.

Mark

Mark E Leonard
1084 Main Street
Veazie, Maine 04401
207-947-2358 PD
207-947-2781 Town Office

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> On Aug 11, 2017, at 3:44 PM, Christopher Dalton <Chris@daltonlawbangor.com> wrote:
>
> Mark:
>
> We will be starting and substantially completing Jack's Eagle Scout project this weekend. I plan to drive and trailer the materials through the gate, and operate a 4 wheeler to get the materials to the site.
>
> Just wanted to give you a heads-up in case you or Veazie officers get a call about vehicles being up there.
>
> I will send pics when its complete.
>
> Thanks for your help.
>
> Chris
>
> --
> Christopher L. Dalton
> DALTON LAW OFFICES , P.A.
> 15 Columbia Street

- > P.O. Box 755
- > Bangor, ME 04402-0755
- > (207) 992-0150
- > Toll-Free 855-525-0150
- > Chris@DaltonLawBangor.com
- >
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**MUNICIPAL PARTNERS TRANSIT COMMITTEE
BREWER AUDITORIUM CONFERENCE ROOM
WEDNESDAY, SEPTEMBER 6, 2017
10:00 a.m. – 12:00 p.m.**

AGENDA

- | | |
|---|------------|
| 1. Call to Order | |
| 2. Selection of Committee Chair and Vice-Chair | 5 minutes |
| 3. Committee Purpose, Code of Conduct and Meeting Etiquette | 15 minutes |
| 4. MPO 101 Presentation | 20 minutes |
| 5. Long-Range Plan Transit Section | 60 minutes |
| 6. Other Business | 10 minutes |
| 7. Future Agenda Items | 10 minutes |
| 8. Adjournment | |

The Committee Chair will announce the opportunity for public input after an item under discussion has been fully discussed and resolved by the committee. Five minutes will be allotted for public input and will be limited to the subject of the agenda item. *Additional time may be granted for public input at the discretion of the Committee Chair.*



Message

Tue, Aug 29, 2017 10:52 AM

From:  Matthew Cyr <mcyr@veaziecs.org>

To:  Mark Leonard

Subject: Sept. 13 Community Dinner

Hi Mark,

I'd like to invite yourself and the members of Town Council to help serve food at our upcoming Back-to-School Community Dinner (spaghetti and salad so it is pretty easy).

Do you think they would want to do this? If you do not think it would be appropriate, could members of public safety?

In the past, our PTO parents have done this, but this year we want to try creative ways to bring more members of the community into the school.

p.s. this could be a great photo opportunity for the upcoming newspaper!

:)

Matthew D. Cyr
Superintendent of Schools & Principal
Veazie Community School
1040 School Street
Veazie, Maine 04401
(207) 947-6573
Fax: (207) 947-6570

"Small School, BIG Heart!"



Message

Fri, Sep 1, 2017 10:31 AM

From: maine@subscriptions.maine.gov

To: Mark Leonard

Subject: Mainers Urged to Sign Up for Free Disposal of Unusable Pesticides

You are subscribed to Maine.gov Press Releases for Maine.gov. This information has recently been updated, and is now available.

Mainers Urged to Sign Up for Free Disposal of Unusable Pesticides

09/01/2017 09:41 AM EDT

AUGUSTA- This October, the Maine Department of Agriculture, Conservation and Forestry's (DACF) Board of Pesticides Control (BPC) will team up with the Maine Department of Environmental Protection (DEP) to help Mainers dispose of unusable and waste pesticides. The Obsolete Pesticides Collection Program, jointly sponsored by the BPC and DEP, and funded through pesticide product registration fees, has kept more than 99 tons of pesticides out of the waste stream since its start in 1982.

This free annual program is open to homeowners, family-owned farms and greenhouses. Collections will occur at four sites: Presque Isle, Bangor, Augusta, and Portland. Participants must pre-register by September 29, 2017. Drop-ins are not permitted. The collected chemicals will be taken to out-of-state disposal facilities licensed by the federal Environmental Protection Agency where they are incinerated or reprocessed.

Pesticides may become unusable due to age, freezing or evaporation, or because their legal registration changes. It is important to remember that the term "pesticides" includes not only insecticides, but also herbicides, fungicides and rodenticides. Past participants in the program have reported finding obsolete pesticides in barns of inherited properties, garages of newly purchased homes and other unexpected places.

Governor Paul R. LePage is urging Mainers to take advantage of this opportunity to protect the environment and save money through this once a year collection event that highlights cooperation between government agencies. "This is an opportunity for Mainers to dispose of unusable pesticides properly and at no expense," said Governor LePage. "Through consolidated collections at four central locations and the use of in-house resources and expertise, disposal costs are reduced to about \$2 per pound. That is a great value for Maine taxpayers lowers costs and helps protect the environment."

DACF Commissioner Walt Whitcomb is encouraging Mainers to seize this free opportunity for pesticide disposal. "This program provides essential protection of the public, wildlife, and environment. Pesticides thrown in the trash or poured down the drain contaminate drinking water and cause environmental damage," said Commissioner Whitcomb. "I urge people storing these products to contact the BPC and register as soon as possible for the October program."

"Providing Maine residents with a free and easy solution to properly dispose of pesticides gives





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MPO 101

Presented to:
BACTS Municipal Partners Transit Committee

September 6, 2017

What is a Metropolitan Planning Organization (MPO)?

- ▶ Under federal law, any urbanized area with a population greater than 50,000 must have an MPO.
- ▶ An MPO is an organization that makes regional level transportation plans and policies and has responsibility for determining how to distribute federal transportation funds within the region.
- ▶ Regional level transportation plans and policies provide the framework for:
 - ▶ Allocating scarce transportation funding resources appropriately within the region
 - ▶ Reflecting the region's shared vision for its future
 - ▶ Examining the region's resources and potential future and investment alternatives
 - ▶ Facilitating collaboration of governments, interested parties and residents.

What do MPOs do?

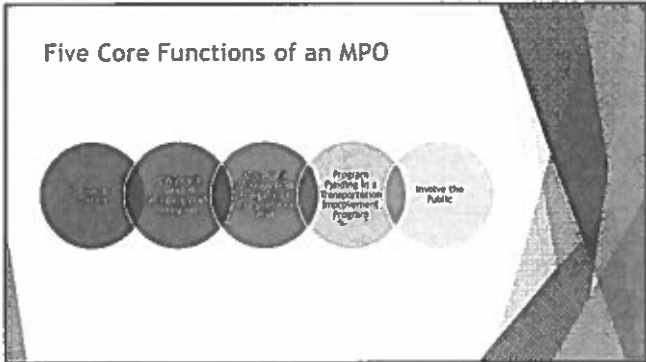
- ▶ MPOs create a collaborative process to address issues that no single jurisdiction can tackle alone.
- ▶ The most critical of MPO responsibilities is the regional plans which dictate how transportation funds are spent in the region.
- ▶ MPOs coordinate the various elements of transportation networks into one cohesive regional transportation system. Doing this requires coordination and partnership across jurisdictions and agencies, starting with a comprehensive planning process that looks at current and future needs and then prioritizes available resources to achieve these goals.
- ▶ MPOs are required to undertake a continuing, cooperative, and comprehensive transportation planning process (known as "3C") to produce the region's Long Range Metropolitan Transportation Plans (LRMTP) and Metropolitan Transportation Improvement Programs (MTIP). The 3C planning process involves four technical phases:

Collecting Data

Analyzing Data

Forecasting Activity

Evaluating Alternatives



1. Establish a Setting

MPOs establish and manage a fair and impartial setting for effective regional decision-making in the metropolitan area.

- ▶ This is a critical role because MPOs often represent the only regional assembly for elected officials, stakeholders and professional experts to discuss issues of metropolitan wide importance.
- ▶ BACIS Policy Committee meets the third Tuesday of each month.
- ▶ BACIS Municipal Partners Transit Committee meets the first Wednesday of every other month.

2. Develop a Unified Planning Work Program (UPWP)


MPOs use data and planning techniques to generate and evaluate realistically available options. This may require special studies and/or research projects to be performed.

- ▶ Outlines planning studies, research and tasks to be performed.
- ▶ Identifies responsible agency for each study and/or task.
- ▶ Identifies anticipated funding sources for each task.
- ▶ Covers a two calendar year period.
- ▶ Basis for contract with MaineDOT.

3. Maintain a Long-Range Metropolitan Transportation Plan (MTP)

MPOs develop a MTP that fosters mobility and access for people and goods; efficient system performance and preservation; good quality of life; and sets goals and targets.


- ▶ Twenty year horizon, updated every five years.
- ▶ Lists the region's transportation system investment priorities and anticipated available funding.
- ▶ Details regional goals and policies, consistent with the Statewide Transportation Plan, for investments in each transportation mode, including connecting modes.
- ▶ Reports on meeting regional performance goals and targets.
- ▶ Links land use and economic goals with transportation.
- ▶ Documents fiscal constraint.



4. Develop a Transportation Improvement Program (TIP)

MPOs develop fiscally constrained prioritized transportation improvement programs, consistent with the MTP.


- ▶ Four year program covering most immediate projects (new investments, maintenance and system operations).
- ▶ Updated each year.
- ▶ Allocates limited transportation resources among the region's priorities.
- ▶ Projects must be included in TIP to receive federal funding.
- ▶ Must be fiscally constrained to ensure proposed projects can be reasonably completed with available funding.
- ▶ Incorporated into Statewide TIP once approved.



5. Involve the Public

Community engagement is a central part of transportation planning.

- ▶ Requirements for public notice and involvement are stipulated in related federal laws that govern the use of federal funds.
- ▶ Public Participation Plan
 - ▶ Notice of activities
 - ▶ Public review and comment period
 - ▶ Public forums/workshops



Performance-Based Planning Emphasis

With the renewed focus on transportation planning in Moving Ahead for Progress in the 21st Century (MAP-21) and Fixing America's Surface Transportation Act (FAST Act), the FTA and FHWA have identified an overall performance management approach which invests resources in projects that collectively will make progress toward National goals.



- Transition to performance based planning and programming;
- Identify gaps in the transportation services that exclude the public, including traditionally underserved populations, having access to essential services, such as housing, employment, health care, schools/education, recreation, etc.
- Expand the scope of consideration of the metropolitan planning process to include—
 - Improving transportation system resiliency and reliability;
 - Reducing (or mitigating) the storm-wat or impacts of surface transportation; and
 - Enhancing travel and tourism.

Planning/Advisory Committees

MPOs use advisory committees and subcommittees to provide technical analysis, recommendations and specialized knowledge to the board on specific planning strategies, projects or issues. These committees are generally made up of local government technical staff with expertise in specific planning or engineering areas.



- Other specialized standing committees may be used to address emerging and priority planning issues. These types of committees are typically responsible for reviewing and evaluating transportation-related plans and programs before items are presented to the MPO board.

Committee Purpose and Authority

The primary purpose of the Municipal Partners Transit Committee is to foster a partnership between the public transit provider, City of Bangor – Community Connector, and the municipalities that contribute to the operation of the public transit system within the Greater Bangor Urbanized Area (UZA).

This is a working committee with no voting rights extended to the BACTS Policy Committee, Bangor City Council, or decision-making board of any public transit provider. The decision-making boards may, in its discretion, consult and follow recommendations of the Committee. However, it is important to clearly understand that this committee's capacity is to enhance communication and coordination, as well as offer recommendations, to the ultimate decision-making bodies.

Code of Conduct and Meeting Etiquette

This guidance is intended to maximize meeting time and discussion quality.

1. Respect and appreciate the value of everyone's time.
 - a. Come to meetings prepared.
 - b. Meetings will begin and end on time.
 - c. Stick to the topic at hand. If you have other matters to raise, wait until the agenda items under discussion have been fully discussed and resolved and the Chair has called for other business.

2. Respect and appreciate the value of individual contributions, opinions and ideas.
 - a. The Chair will control the agenda and guide the proceedings of the meeting.
 - b. Be honest and candid in a respectful manner.
 - c. Communicate criticism in a constructive and positive manner.
 - d. Contribute freely, but avoid dominating conversations.
 - e. Give attention to the person who has the floor.
 - f. Avoid engaging in side conversations.
 - g. Set cell phones to silent for the duration of the meeting. If you have an urgent matter, take calls outside the meeting room.
 - h. The Chair will announce the opportunity for public input after the item under discussion has been fully discussed and resolved by the committee. Five minutes will be allotted for public input and will be limited to the subject of the agenda item. At the discretion of the Chair, additional time may be granted.

Meeting Notices, Agendas and Minutes

Meeting notices, agendas and materials will be sent to committee members and posted to the BACTS website the week prior to a scheduled meeting. Meeting notes/minutes will be posted on the BACTS website.

Meetings will be held the first Wednesday of odd months, unless otherwise noted.

September 6, 2017
November 1, 2017
January 3, 2018
March 7, 2018
May 2, 2018
July 11, 2018

