



Veazie Town Council

Regular Meeting

August 10, 2015

6:30pm

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the July 28th Regular Council Meeting Minutes and July 28th Special Town Meeting/School Budget Minutes
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Council recognition of Principal Nichols
- ITEM 8:** Council recognition of Attorney Russell
- ITEM 9:** MMA Annual Elections- Vice President & Executive Committee Member
- ITEM 10:** August 24th meeting discussion

Old Business:

- ITEM 11:** Draft Goals & Objectives discussion
- ITEM 12:** Manager's Report
- ITEM 13:** Comments from the Public
- ITEM 14:** Requests for information and Town Council Comments
- ITEM 15:** Review & Sign of AP Town Warrant #3 and Town Payroll #3, School Payroll Warrant #3 and AP School Warrant #3
- ITEM 15:** Adjournment

Tammy Perry
5 Prouty Dr
947-9624

Chris Bagley
16 Silver Ridge
cbagley@veazie.net

Robert Rice
1116 Buck Hill Dr
942-3064

Karen Walker
1002 Mutton Ln
947-0458

David King
1081 Main St
942-2376

Agenda Items For August 10, 2015 Council Meeting

ITEM 7: Members of the Council will recognize retired Principal Scott Nichols for his many years of service

ITEM 8: Members of the Council will recognize retired Town Attorney Thomas Russell for his years of service

ITEM 9: The members of the Council will place their vote for the Vice President Position and for three Executive Committee Member positions for the Maine Municipal Associations annual election. The voting ballot and biographical sketch of the proposed slate is included in the packet for review.

ITEM 10: A discussion will be had reference the August 24, 2015 Council meeting and if the Council members want to have this meeting or cancel the meeting.

ITEM 11: The draft version of the FY 2015/2016 Council Goals and Objectives have been prepared and will be presented for discussion. This is a follow up to the July 28, 2015 Council meeting.

**VEAZIE TOWN MEETING
MINUTES OF JULY 28, 2015**

CALL TO ORDER:

Town Clerk Mark Leonard called Town Meeting to order at 7:00 p.m., at the Veazie Community School.

ARTICLE 1: TO CHOOSE A MODERATOR TO PRESIDE AT SAID MEETING.

A motion was made on the floor to nominate Stanley N. Marshall Jr. as Moderator. The motion was seconded. No other nominations were made. **VOTE TAKEN. STANLEY N. MARSHALL JR. WAS ELECTED MODERATOR.**

The Moderator read Article two to Article eighteen as follows:

Articles 2 through 18 Authorize Expenditures in Cost Center Categories

ARTICLE 2: TO SEE WHAT SUM THE VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR REGULAR INSTRUCTION.

RECOMMENDED BY THE SCHOOL COMMITTEE:

\$2,064,199.16

A motion was made to accept Article 2 as written in the amount of \$2,064,199.16. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 2 PASSED AS WRITTEN.**

ARTICLE 3: TO SEE WHAT SUM THE VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR SPECIAL EDUCATION.

RECOMMENDED BY THE SCHOOL COMMITTEE:

\$831,795.71

A motion was made to accept Article 3 as written in the amount of \$831,795.71. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 3 PASSED AS WRITTEN.**

ARTICLE 4: TO SEE WHAT SUM THE VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR CAREER AND TECHNICAL EDUCATION.

RECOMMENDED BY THE SCHOOL COMMITTEE:

\$24,817.59

A motion was made to accept Article 4 as written in the amount of \$24,817.59. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 4 PASSED AS WRITTEN.**

ARTICLE 5: TO SEE WHAT SUM VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR OTHER INSTRUCTION.

**RECOMMENDED BY THE SCHOOL COMMITTEE:
\$42,496.76**

A motion was made to accept Article 5 as written in the amount of \$42,496.76. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 5 PASSED AS WRITTEN.**

ARTICLE 6: TO SEE WHAT SUM VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR STUDENT AND STAFF SUPPORT.

**RECOMMENDED BY THE SCHOOL COMMITTEE:
\$200,143.67**

A motion was made to accept Article 6 as written in the amount of \$200,143.67. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 6 PASSED AS WRITTEN.**

ARTICLE 7: TO SEE WHAT SUM VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR SYSTEM ADMINISTRATION.

**RECOMMENDED BY THE SCHOOL COMMITTEE:
\$100,517.54**

A motion was made to accept Article 7 as written in the amount of \$100,517.54. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 7 PASSED AS WRITTEN.**

ARTICLE 8: TO SEE WHAT SUM VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR SCHOOL ADMINISTRATION.

**RECOMMENDED BY THE SCHOOL COMMITTEE:
\$165,920.93**

A motion was made to accept Article 8 as written in the amount of \$165,920.93. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 8 PASSED AS WRITTEN.**

ARTICLE 9: TO SEE WHAT SUM VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR TRANSPORTATION AND BUSES.

**RECOMMENDED BY THE SCHOOL COMMITTEE:
\$144,300.00**

A motion was made to accept Article 9 as written in the amount of \$144,300.00. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 9 PASSED AS WRITTEN.**

ARTICLE 10: TO SEE WHAT SUM THE TOWN OF VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR FACILITIES MAINTENANCE.

RECOMMENDED BY THE SCHOOL COMMITTEE:

\$263,026.00

A motion was made to accept Article 10 as written in the amount of \$263,026.00. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 10 PASSED AS WRITTEN.**

ARTICLE 11: TO SEE WHAT SUM THE TOWN OF VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR DEBT SERVICE AND OTHER COMMITMENTS.

RECOMMENDED BY THE SCHOOL COMMITTEE:

\$287,644.91

A motion was made to accept Article 11 as written in the amount of \$287,644.91. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 11 PASSED AS WRITTEN.**

ARTICLE 12: TO SEE WHAT SUM THE TOWN OF VEAZIE SCHOOL COMMITTEE WILL BE AUTHORIZED TO EXPEND FOR ALL OTHER EXPENDITURES INCLUDING SCHOOL LUNCH TRANSFERS.

RECOMMENDED BY THE SCHOOL COMMITTEE:

\$30,000.00

A motion was made to accept Article 12 as written in the amount of \$30,000.00. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 12 PASSED AS WRITTEN.**

ARTICLES 13 THROUGH 14 RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

ARTICLE 13: (Requires a recorded vote.) To see what sum the Town of Veazie will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the Town of Veazie will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

School Committee recommends \$2,867,950.82 be appropriated and \$1,875,205.50 be raised.

Explanation: The Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

A motion was made to accept Article 13 as written. The motion was seconded. There was discussion. **VOTE TAKEN. 45 YES, 0 OPPOSED AND 1 BLANK. ARTICLE 13 PASSED AS WRITTEN.**

ARTICLE 14: (Requires a Written Ballot): To see what sum the Town will raise and appropriate in additional local funds as required to fund the budget recommended by the Town Council.

(Town Council recommends \$889,728.95), which exceeds the State's Essential Programs and Services funding model by **\$830,568.44**.

The Town Council gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$830,568.44**: The Essential Programs and Services funding model does not provide funding to fully cover the actual costs of special education programming, student transportation, system administration, and co-curricular and extra-curricular programming. If student enrollment remains static or declines, and /or property valuations continue to increase at a rate faster than the state average, the formula will calculate lower EPS total allocations and/or higher local contributions.

Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.

A motion was made to accept Article 14 as written. The motion was seconded. There was discussion.

A motion to amend Article 14 was made to raise the amount by \$62,322.93 which is 1.5% of \$4,154,862.27 to make the new amount \$952,051.88. The motion was seconded. There was discussion. Vote taken. Motion carried. **30 YES AND 18 NO.**

A motion was made to accept Article 14 as amended. The motion was seconded. There was discussion. **VOTE TAKEN. 31 YES AND 20 OPPOSED. ARTICLE 14 PASSED AS AMENDED.**

ARTICLE 15 SUMMARIZES THE PROPOSED SCHOOL BUDGET

Article 15: (Requires a recorded vote.) To see what sum the Town will authorize the School Committee to expend for the fiscal year beginning July 1, 2015 and ending June 30, 2016 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

Town Council recommends:

\$4,154,862.27

A motion to amend Article 15 was made to change the amount from \$4,154,862.27 to \$4,217,185.20. Motion was seconded. There was discussion. Vote taken. Motion carried.

A motion was made to accept Article 15 as amended in the amount of \$4,217,185.20. The motion was seconded. There was no discussion. **VOTE TAKEN. 33 YES AND 18 OPPOSED. ARTICLE 15 PASSED AS AMENDED.**

ARTICLE 16 AUTHORIZES EXPENDITURE OR GRANTS AND OTHER RECEIPTS

Article 16: In addition to amounts approved in the preceding articles, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Explanation: This article has no relation to previously voted articles pertaining to the general operating budget's expenditures and revenues. The question authorizes the School Committee to expend any other receipts such as state and federal aid or grants to assist in the operations of the Veazie Community School. Examples would be Title I (federal reading intervention program), Special Education (local entitlement) and unanticipated state aid, including increases in municipal revenue sharing.

A motion was made to accept Article 16 as written. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 16 PASSED AS WRITTEN.**

ARTICLE 17 AUTHORIZES THE REGIONAL VOCATIONAL BUDGET

Article 17: Shall the Regional Vocational Budget as approved by the Cooperative Board for the year beginning July 1, 2015 through June 30, 2016 be approved in the amount of **\$2,687,777.00.**

A motion was made to accept Article 17 as written in the amount of \$2,687,777.00. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 17 PASSED AS WRITTEN.**

ARTICLE 18 AUTHORIZES THE ADULT EDUCATION BUDGET FOR THE VOCATIONAL REGION AND RAISES THE LOCAL SHARE

Article 18: Shall the Regional Vocational Budget as approved by the Cooperative Board for adult education for the year beginning July 1, 2015 through June 30, 2016 be approved in the amount of **\$207,586.60** with authorization to expend any additional, incidental, and miscellaneous receipts in the interest and wellbeing of its adult education program, and shall the Town of Veazie raise **\$1,565.55** as its share of the adult education budget for the career and technical education region?

A motion was made to accept Article 18 as written. The motion was seconded. There was no discussion. **VOTE TAKEN. ARTICLE 18 PASSED AS WRITTEN.**

A motion was made to adjourn the meeting. The motion was seconded. **VOTE TAKEN. THE MEETING WAS ADJOURNED 8:10PM.**

Respectfully Submitted,

Mark Leonard

Veazie Town Council Meeting
July 28th, 2015

Members Present: Chairman Tammy Perry, Councilor Robert Rice, Councilor Karen Walker, Councilor Chris Bagley, Councilor David King, Manager Mark Leonard, Secretary Julie Strout, Attorney Thomas Russell, Assessor Ben Birch and various members of the public.

Members Absent:
None

ITEM 1: Call to order

Chairman Tammy Perry called the meeting to order at 6:02 pm.

ITEM 2: Secretary to do the roll call:

All Present

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

Council added Assessor Ben Birch as #8b and
Councilor Walker wanted to add Veterans Monument discussion as #8c

ITEM 5: Approval of the July 13rd Regular Council Meeting Minutes

Councilor Robert Rice made a motion, seconded by Councilor Karen Walker to accept the July 13th, 2015 regular Council Meeting Minutes as amended. Voted 5-0-0. Motion carried.

ITEM 6: Comments from the public

None

New Business:

ITEM 7: Goals & Objectives for FY 15/16

Will hold regular meetings with Principal Matthew Cyr and the School Committee Members
Need to work on better communication between all committees.
Strategic Planning with the School Committee Members
Invite both the Water and Sewer Superintendents to a future Council Meeting.
Work on a survey for new people that have moved to town to fill out.

ITEM 8: Lawn Maintenance Contract

Councilor Chris Bagley made a motion, seconded by Councilor Robert Rice to extend the lawn maintenance contract with Bangor Lawn & Landscape in the amount of \$14,980.00 per year ending November 30th, 2017. Voted 5-0-0. Motion carried.

ITEM 8b: Presentation from Assessor Ben Birch

Assessor Birch reviewed his reports with the Council and public.

ITEM 8c: Discussion of Veteran Marker in cemetery

Councilor Walker expressed her concern of where the Veteran Monument is in the cemetery and if it could be moved to a more visible location. The Council agreed that the Cemetery Committee should have a meeting to discuss this issue further.

Old Business:

ITEM 9: Manager's Report

Manager Leonard reviewed his report with the Councilor's.

ITEM 10: Comments from the Public

None.

ITEM 11: Requests for information and Town Council Comments

Council wanted to say that the sign planters in town look good.

Councilor Walker wanted to thank the ladies that helped clean the walls in the council chambers and hallway at the town office.

Council would like Orono Recreation Director Mitch Stone to attend a future council meeting.

ITEM 12: Review & sign of AP Town Warrant #2, and Town Payroll #2, #1A & #11A School Payroll Warrant #2 and AP School Warrant #2 & #FY2015.

The warrants were circulated and signed.

ITEM 13: Adjournment

Councilor Robert Rice motioned to adjourn

Councilor David King seconded. No discussion. Voted 5-0-0. Motion carried.

Adjourned at 6:38pm

A True Copy Attest

Julie Strout, Deputy Clerk



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

ITEM # 9

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Chris Lockwood, MMA Executive Director

DATE: July 6, 2015

SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

Deadline: Friday, August 14, 2015 by 12:00 noon

Nomination Process – Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2016 to member municipalities.

Petition Process – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was July 6. There were no municipal officials nominated by petition.

It is now time for each member municipality to cast its official vote.

Election Process – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “Write-in Candidates” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 14. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Peter Nielsen.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at www.memun.org on Friday, August 15, after 4:00 p.m. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held **Wednesday, October 7, at the Augusta Civic Center**. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon and Annual Business Meeting and officially take office on January 1, 2016.

If you have any questions on the Election Process, please contact Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at tchavarie@memun.org. Thank you.



MAINE MUNICIPAL ASSOCIATION
VOTING BALLOT

Election of Vice President and Executive Committee Members
Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 14, 2015

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Laurie Smith, Town Manager, Town of Kennebunkport

DIRECTORS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

William Bridgeo, City Manager, City of Augusta

Michael Crooker, Town Manager, Town of Glenburn

Marianne Moore, Mayor, City of Calais

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.

The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ **Municipality:** _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: _____

Signature: _____

Position: _____

OR Signed by a Majority of Municipal Officers

Current # of Municipal Officers: _____

Print Names:

Signatures:

Return To:

*MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358 or 626-5947
Email: tchavarie@memun.org*

**MAINE MUNICIPAL ASSOCIATION
EXECUTIVE COMMITTEE**

**BIOGRAPHICAL SKETCH OF
PROPOSED SLATE OF NOMINEES FOR 2016**

MMA VICE PRESIDENT (1-Year Term)

LAURIE SMITH

- Town Manager, Town of Kennebunkport (2014 – present)
- Maine Municipal Association Executive Committee, Member (2012 – present); Vice President (2015)
- Maine Municipal Association Strategic & Finance Committee, Member (2012 – present); Chair (2015)
- Maine Municipal Association Property & Casualty Pool Board of Directors, Member (2012 – present)
- Maine Municipal Association Workers Compensation Fund Board of Trustees, Member (2012 – present)
- Town Manager, Town of Wiscasset (2010 – 2014)
- Assistant Manager/Community Relations/Finance Director, City of Auburn (2005– 2010)
- Interim City Manager, City of Auburn (2007 –2008)
- Acting Finance Director, City of Auburn (2004 – 2005)
- Town Manager, Town of Boothbay Harbor (1994-1999)
- Town Manager, Town of Oxford (1991-1994)
- Town Manager, Town of Boothbay (1988-1989)
- Maine Town & City Management Association, Member (1989-present); Board member (2000-2005); President (2003-2004)
- University of Maine, Orono, Public Administration, B.A. (1986)

MMA EXECUTIVE COMMITTEE MEMBERS (Three 3-Year Terms)

WILLIAM BRIDGEO

- City Manager, Augusta, Maine (1998 – present)
- Adjunct Professor, Government Program at University of Maine in Augusta (2009 – present)
- Adjunct Professor, MBA Leadership and Ethics Courses, Thomas College (2013 – present)
- City Manager, Canandaigua, New York (1987 – 1998)
- Assistant Director, Maine State Housing Authority (1985 – 1987)
- City Manager, Calais, Maine (1979 – 1985)
- Assistant Town Manager, Killingly, Connecticut (1976 – 1979)
- Maine Service Center Coalition, Executive Committee Member (2002 – present); Chair (2004 - 2007); and most recently active in the formation of the Maine Mayors' Coalition in 2014 – present)
- Maine Service Centers Coalition, Steering Committee Member (2001)
- Maine Town & City Management Association, Member (1979 – 1985; 1998 – present)
- Maine Municipal Association Executive Committee, Member (2002 – 2004)
- Maine Municipal Association Property & Casualty Pool Board of Directors, Member (2002 – 2004)
- Maine Municipal Association Workers Compensation Fund Board of Trustees, Member (2002 – 2004)
- New York State Municipal Management Association, Member (1987 – 1998); President (1995)
- International City/County Management Association Board of Regents, Charter Member (1990 – 1996)
- New York Conference of Mayors & Other Municipal Officials, Ex-officio Board member
- Maine Development Foundation, Board Member (2000-2005)
- Augusta YMCA, Board Member (2009 – present)
- Masters Degree, Public Administration, University of Hartford
- Bachelors Degree, Political Service, St. Michael's College in Vermont

MICHAEL CROOKER

- Town Manager/Treasurer/Road Commissioner, Town of Glenburn (2006 - present)
- Maine Municipal Association Executive Committee, Member (2013 – present)
- Maine Municipal Association Strategic & Finance Committee (2013 – present)
- Maine Municipal Association Property & Casualty Pool Board of Directors, Member (2013 – present)
- Maine Municipal Association Workers Compensation Fund Board of Trustees, Member (2013 – present)
- Maine Municipal Association Legislative Policy Committee, Member (2002-2004; 2004-2006; 2010-2012)
- Town Manager, Town of Bradley (1998 – 2004)
- Adjunct Professor, University of Maine Department of Public Administration (2003 – present)
- Executive Director, River Coalition, Inc. (2004 – 2006)
- Graduate Teaching Assistance (1998)
- Substitute Teacher, Maine School Administrative District 22 (1994 – 1998)
- Projectionist and Supervisor, Bangor Mall Cinemas (1988 – 1998)
- Masters in Public Administration, University of Maine
- BA in Political Science, University of Maine
- AS in Legal Technology, University of Maine
- Maine Town and City Management Association; Member; 2002 “Rookie Manager of the Year”
- Barrie E. Blunt Outstanding Graduate Student Memorial Award
- Edward F. Dow Scholarship Recipient
- Pi Sigma Alpha (National Political Science Honor Society)
- Presidential Achievement Award for Academic Excellence
- Maine Criminal Justice Academy’s Pre-service/Part-time Law Enforcement Training
- State of Maine Animal Control Officer Training
- Graduate of The Grant Institute
- Penobscot Valley Council of Governments, President,
- Eastern Maine Development Corporation, Board Member
- State of Maine Animal Welfare Advisory Council, Member
- Governor’s Interagency Task Force on Invasive Aquatic Species, Member
- Penquis CAP, Board Member
- Penquis CAP, Advisory Board Member
- Maine Resource Recovery Association, Board Member
- Penobscot River Tourism Association, Board Member
- Bangor Region Partners for Health, Board Member
- Penobscot Health Communities Board of Directors, Vice President
- Graduate Association of Public Administrators (GAPA), President
- Notary Public, State of Maine

MARIANNE MOORE

- Mayor, City of Calais (2012 - present)
- Councilor, City of Calais (2002 – 2008; 2009 – 2012)
- Owner/Manager, Calais Curves for Women Fitness Center (2004 – present)
- Leader, Weight Watchers, Inc., Calais (August 2001 – present)
- Maine Municipal Association Executive Committee, Member, (2011 – present)
- MMA Workers Compensation Fund Board of Trustees, Member, (2011 – present)
- MMA Property & Casualty Pool Board of Directors, Member (2011 – present)
- Instructor, Washington Community College (2001 – 2004)
- Adjunct Instructor, Washington Community College (2005 - present)
- Interim Dean, CEIS (Fall, 2002)
- St. Croix Valley Healthy Communities, Board of Trustees (2006 - 2010)

MARIANNE MOORE (continued)

- Washington One: One Community Health & Wellness Co-Chair (2011 - 2013)
- St. Croix Valley Chamber of Commerce, Executive Board (2008 - present)
- Washington Hancock Community Agency, Executive Board (2006 - 2013)
- Washington County Development Authority, Executive Board (2011 - present)
- Washington County Extension Association, Executive Board (2012 – present)
- Permanent Commission on the Status of Women (2012 - present)
- St. Stephen's Presbyterian Church, Board of Managers (2008 - present)
- Climbed to summit of Mt. Kilimanjaro in Africa (June 2002)
- Climbed to Base Camp of Mt. Everest (October 2004)
- Hiked the Inka Trail, Peru (April 2015)
- Moved to Calais, Maine (April 2001)
- Retired from Southwestern Bell Telephone Company (November 2000)
- Managerial positions. Southwestern Bell Telephone Company; San Antonio/Austin/Dallas, Texas (1969 - 2000);
- Cleveland Clinic Exercise Science and Weight Management Certification (September 2011)
- Cooper Institute Circuit Training and Weight Management Certification (June 2005)
- Masters of Business Administration, Southern Methodist University; Major in Management Information Systems (1998)
- Bachelor of Applied Arts & Sciences, Dallas Baptist University; Major in Computer Science/Business Management (1992 Magna Cum Laude);
- Graduate. High School in San Antonio, Texas (1970)

Memo

To: Veazie Town Council
From: Mark Leonard; Town Manager 
Date: July 29, 2015
Re: Fiscal Year (FY) 2015/2016 Council Goals and Objectives

On July 28, 2015 during a regular Council meeting a discussion was held to discuss the goals and objectives for the Council for FY 2015/2016. From this meeting the following was determined to be the goals and objectives of the council in no certain order;

1. Regular meetings with the Principal and School Board
2. Provide better communications with all committees and the Citizens
3. Receive regular reports for all Town Departments
4. Reconnect with the sewer and water departments by having quarterly or semi-annual meetings
5. Assist in the development of a strategic plan with the School Board for the Veazie Community School
6. Develop a plan for the future of the Community Center, the reuse of vacated public works space
7. Develop a questionnaire to provide to people when they purchase a home and on why people are moving to Veazie along with getting better information on the make-up of the Town of Veazie

Manager's Report For August 10, 2015 Council Meeting

Since the last council meeting here are some things I've been working on and/or have been occurring around Town:

I met with Principal Matt Cyr to develop an agenda for the first public safety committee meeting scheduled for this week.

I have met with the plant manager, Brian Ahern, at Casco Bay Energy. I met with him to discuss helping with training the fire department on confined space entry. In the past we use to assist them with confined space issues during shut downs. This was eliminated during budget cuts but we would like to reinstitute it. Brian was very receptive to the proposal and will be working with us to make the training a reality.

I attended the conservation commission meeting where the group spoke to Laura Rose Day who is the Executive Director of the Penobscot River Coalition. The purpose of the meeting was to discuss the old dam sight and the Coalition's desire to turn the property over to the town. Following the discussion it was determined that the Conservation Commission will have another meeting and prepare a presentation for the Council. I would hope to have this presentation made to the Council by the end of August.

I attended the progress meeting concerning the paving of State Street. Notes from the meeting are attached.

The Town meeting concerning the School Budget was completed on July 28, 2015. The budget was increase by 1.5% or by \$62,322.93 bringing the overall budget to \$4,217,185.20. The projected mil rate with this increase is 18.40.

We held our first public safety committee meeting. At the meeting was both Veazie Public Safety entities, the Veazie Community School Principal and partners from Penobscot County. During this meeting we developed our goals and objectives for the committee and discussed numerous subject matters. This will be a working group mostly done over email with our next face to face meeting scheduled for January.

Councilor Walker has been registered for the upcoming Maine Municipal Association Convention. This is a yearly conference that s held in October. Last year she attended and brought back numerous valuable pieces of information.

The year-end audit has begun with the Town's auditing firm. All requested items have been presented to them and the onsite visit has been completed.

Manager's Report For August 10, 2015 Council Meeting

I have met with a vendor on replacing the phone to review quotes that have been received to date. After reviewing the quotes, additional pricing/new pricing was needed and I will be meeting with them again in the near future so that a presentation can be prepared to make to the council for approval of purchase.

I have spoken with the Supt. of the water district who wants to relay that the water district will be flushing hydrants around August 13-14. During that time they are also going to be doing flow testing on the hydrants as they work with Pierce Wright on a study. More information is available on the Water District's website.

The work to fill in the roads at the Cemetery has begun. Once this work is completed this will provide more burial spots for people that have been requesting lots. This will also complete a two year project that was undertaken to restore the cemetery.

I have reviewed the draft version of the answers the Community Center Redevelopment Committee has prepared in response to a series of questions the Economic Development Committee had concerning the Community Center. This response will be reviewed by the Committee and prepared for presentation to the Council.

I met with Judy Doore who is the Member Services Representative for Maine Municipal Association. Mrs. Doore updated the Town's policy on workers compensation and property and casualty insurance. The Town received approximately \$3,300.00 in refund from last year's premium.

The School Budget validation was held on August 4 with the results being 113 Nos and 166 yes. An informal survey was also taken for those that voted no. The results were 63 people said the budget was too large, 3 said the budget was too small, 1 was blank and 2 voted yes.

I continue to work with Principal Cyr addressing safety concerns at the school. The most recent project was obtaining five portable radios that will be used for in house communications along with the ability to contact law enforcement directly. We will work towards completing this project before the new school year begins.

Manager's Report For August 10, 2015 Council Meeting

On Wed afternoon the Town was hit by a very powerful storm that knocked down numerous trees which caused power outages throughout the Town. The public safety entities were overwhelmed with calls for service but was able to prioritize and handle each incident appropriately and in a timely fashion. Power was restored in most if not all of the Town before the night was over. I contacted Dan's Tree Service who responded immediately to begin assessing the damage and returned the next day and addressed the trees that had fallen into the roadway and needed to be taken care of.

I have met with Mitch Stone from the Orono Parks and Recreation and discussed numerous items concerning recreation and our partnership with them. He will be at a future Council meeting to speak with the Council

A meeting was held with the Fire Department's Officer. One item of discussion was the adjustments of duties since one Lt. has resigned as he moved to another community.

Attachments:

Newsletter from Peter Lyford dated July 27, 2015

Meeting notes from July 28th progress meeting

Invite to Orono Veazie water District

Invite to Veazie Sewer District

Thank you note from seniors and Friends of Veazie to Manager Leonard

Thank you note from Gateway to Manager Leonard

Memo from MMA

Weekly progress meeting notes

BASWG Agenda

July 27, 2015 Legislative Update from
State Representative Peter A. Lyford

[View this email in your browser](#)



State Representative **PETER A. LYFORD**

197 Jarvis Gore Drive
Eddington, ME 04428
(207) 848-3335

*Proudly Serving the Citizens of District 129
Clifton, Eddington, Holden, Veazie, and
a portion of Brewer*

Unemployment Recipients to Receive New Debit Card from U.S. Bank

People who file for unemployment benefits in Maine and receive their payments through the Chase Visa debit card are receiving the new ReliaCard from U.S. Bank. Benefits will have been paid to the card starting this past week. Recipients who receive their benefits by direct deposit to their bank account will not be affected by the change, although, they will be sent the new card as a back-up method of payment.

JP Morgan Chase, the provider of the previous debit card, is no longer providing unemployment insurance deposit services to State unemployment systems.

The U.S. Bank ReliaCard is a prepaid Visa card that can be used at ATMs, financial institutions, and anywhere that the Visa logo is displayed. Unemployment benefits were paid on the new ReliaCard from U.S. Bank starting with benefit payments made overnight on July 23, 2015. All unemployment benefit payments made after 5 p.m. on July 23, 2015 will automatically be made to the new card.

Benefit recipients should have received a letter notifying them of the switch to the new card. An e-mail was also sent to affected claimants.



Useful Links for Government News & Information

Brewer City Office

80 North Street
Brewer, ME 04412
(207) 989-7500

[E-mail](#)
[Web Site](#)

Clifton Town Office

135 Airline Rd.
Clifton, ME 04428
(207) 843-0709

[E-mail](#)
[Web Site](#)

The U.S. Bank Visa debit card will arrive in a plain, white, unmarked envelope with an "Indianapolis, IN" return address. The Department of Labor advises claimants to watch for the envelope and carefully go through "junk" mail to avoid throwing out the new card by accident.

**Eddington
Town Office**
906 Main Rd
Eddington, ME 04428
(207) 843-5233
[Web Site](#)

Any balance on a current MAP card will not transfer over to the new card. Benefit recipients should continue to use the Chase Visa debit card until its balance reaches zero before destroying the old card. However, you do not need to use up the balance on the old card before using the new card.

**Holden
Town Office**
570 Main Rd.
Holden, ME 04429
(207) 843-5151
[Web Site](#)

Frequently Asked Questions

Claimants who accidentally threw away their Chase Visa debit card and still have a balance should call 1-866-315-1011.

**Veazie
Town Office**
1084 Main St.
Veazie, ME 04401-7091
(207) 947-2781
[E-mail](#)
[Web Site](#)

Claimants who accidentally threw away their new U.S. Bank ReliaCard can call 1-855-282-2030.

For more information, please click [here](#).

[Legislature's
Web Site](#)

"Hunting Works For Maine"

"Hunting Works For Maine" exists to promote the strong economic partnership between the hunting and shooting communities, and the local economy of the State of Maine.

[Governor LePage's
Web Site](#)

Membership consists of businesses representing a cross-section of Maine's economy. These include sporting retailers; restaurant owners; hotel, motel and resort operators; gas stations and convenience stores; hunting and shooting organizations; chambers of commerce; and, of course, all the taxpayers of Maine, hunters and non-hunters alike, who benefit economically and aesthetically from the license fees, taxes, and jobs the hunting and shooting industry provides both directly and indirectly.

[Secretary of State's
Web Site](#)

[Attorney General's
Web Site](#)

[Treasurer's
Web Site](#)

Hunting Works For Maine advocates for public policy that supports jobs and economic prosperity. As a grassroots organization, members help tell the story of the role hunting and shooting sports

[Report DHHS Fraud](#)

[Maine Sex Offender
Registry](#)

play in both the heritage and economic health of Maine.

For more information, including the recent State House news conference about this organization's formation, please click [here](#)



Governor Signs Proclamation Recognizing Maine Korean War Veterans

Maine Korean War Veteran Recognition Day is today, July 27. To mark the special day, Governor Paul R. LePage today signed a proclamation honoring all Korean War Veterans and encouraged Mainers to recognize the observance.

The proclamation recognizes all Maine Korean War veterans, as well as the 38 POW/MIA and 245 lives lost by the State of Maine during the war. More than 36,000 lives were lost in the United States and more than 100,000 wounded.

The proclamation language is as follows:

WHEREAS, on June 25, 1950, Communist North Korea invaded the Republic of Korea with approximately 135,000 troops, initiating the Korean War, and

WHEREAS, nearly 1.8 million members of the United States Armed Forces served along with the forces of the Republic of Korea and 20 other Allied nations under the United Nations Command to defend freedom and democracy in the Korean Peninsula; and

WHEREAS, the United States suffered with 36,574 lives lost and 103,284 wounded, and the State of Maine lost 38 POW/MIA and 245 lives during the Korean War in some of the most horrific conditions in the history of warfare; and

WHEREAS, 60 years have passed since the signing of the cease-fire agreement at Panmunjom on July 27, 1953, yet the Korean peninsula still technically remains in a state of war, and the Korean War has become a "Forgotten War" to many Americans; and

WHEREAS, many of the members of the Armed Forces who fought in the Korean War returned home without the fanfare that greeted

the heroes of World Wars I and II; and

WHEREAS, the Korean War veterans deserve to be recognized by all Americans for their honorable service during the Korean War in the defense of democracy and freedom.

NOW, THEREFORE, I, PAUL R. LEPAGE, Governor of the State of Maine, do hereby proclaim that July 27, 2015 to be

MAINE KOREAN WAR VETERAN RECOGNITION DAY

throughout the State of Maine, and urge all citizens to recognize this observance

Copyright © 2015 State Representative Peter A. Lyford. All rights reserved.

To help maintain an open line of communication with those I serve, I am providing you with this publication that contains government news and other public service announcements. It is my hope that you find this material both beneficial and informative.

Our mailing address is:

State Representative Peter A. Lyford
197 Jarvis Gore Drive
Eddington, ME 04428

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[unsubscribe from this list](#) [update subscription preferences](#)



Maine Department of Transportation
Highway Program

July 28th, 2015

Re: **MDOT projects # 20374.00 Rte. 2, 20375.00 College Ave.,
20390.00 Kelley Rd., 20391.00 Bennoch Rd.
Orono, Old Town, and Veazie, Maine**

Weekly Progress Meeting

Dear Sir/Madam,

This is my understanding of items discussed at our weekly progress meeting held on Tuesday, **July 28th, 2015** at Orono field office in Orono.

The following were present: *See Attendance Sheet*

1. Progress since last meeting:

- Backing up curb on College Ave.
- Adjust catch basins on College Ave.
- Grind butt joints on College Ave.
- Adjust sewer manholes on College Ave.
- Remove pavement surface on Rte. 2 on bridge

2. Expected activities before next meeting:

- Backing up curb on and College Ave.
- Adjust catch basins on College Ave.
- Adjust catch basins and finish removing curb on Rte. 2
- Alter catch basins on Bennoch Rd.
- Finish F basin on Rte. 2
- Reset curb on Bennoch Rd.
- Pave surface on College Ave.
- Raise Bangor Gas structures on Rte. 2 in Veazie
- Lane may grind approach and around Trade Winds damaged shoulder on Rte. 2 in Veazie

3. Contractor's Schedule of Work:

- On schedule, Project is 45% complete based on contract award amount

4. Payment Progress:

- Estimate # 7 was processed Friday July 24, 2015.
- Payrolls need to be brought up to date for Lane and curb solutions before estimate #7 & #8 is paid.
- Estimate # 8 will be processed Friday July 31, 2015.
- Estimates will be processed every week when HMA is placed.

5. Field Observations:

- Some of the catch basins have had the grates left off at night and had no drum on them, just a few cones around them. The grates need to be placed on there at night.
- Concern that the milling machine did not mill down the ¾" that was required on Rte. 2 shoulders and there maybe water issues at the drives along this stretch when surface is paved.
- Catch basin frame at Sta. 259+69 Rt. on Rte. 2 was hit by milling machine and broke therefore it will have to be replaced.

6. Anticipated Traffic Delays or Related Issues:

- o No parking signs have been utilized on the project. Town has told us the signs need to be put up 24 hours in advance of work to be legal to tow vehicles away.

7. Working Drawings Submittals:

8. Updates to Pre-construction submittals:

- o Still waiting for approved Buy America for truncated domes.

9. Change Orders, RFI's, Correspondence:

Change Orders:

- o Contract Mod. #6 is being written for adding 615.07 Loam to College Ave. Project 20375.00.

RFI's:

Correspondence:

10. Project Control Log:

None

11. Issues, Disputes, Claims, Concerns and Resolutions:

Claims:

- o No claims at this time

Issues:

Concerns:

12. Project Safety:

- o Project running safely this week

Had an accident last Wednesday 7/22/15, Flagger (Lacey Lopez) had minor injuries. She was checked out by the Orono Ambulance and signed off. Later she took herself to the walk in care in Old Town. I have not seen her back at work today. The driver (Holly Higgins) was arrested and her car was towed off. The police told us they are charging her with assault and failure to stop for traffic control, as the driver appeared to intentionally hit the flagger.

13. Utility Issues:

- o Veazie Sewer district 2 ½ structures left to raise on Rte. 2 in Veazie. Should be done by this Thursday 7/30/15.
- o Bangor Gas has completed a service at the end of College Ave. next to Old Mill Rd.
- o Old Town sewer district has a concern about their manhole near Old Mill Rd. believes the bricks were not cemented in properly around. Since it was not paved in yet we said it would be dug out and looked at today.

14. Environmental Issues: None

15. Project Deliveries & Stockpiled materials on Site:

Submitted by

Joe Graham
Project's Resident Inspector

Dear Mark,
I am writing on
behalf of Canterbury
Seniors to thank
the town of Veazie
for its support.
The town has been
very generous.
I also want to
thank you personally
for all the work
you did for our
League. We

wouldn't have
done it without
you.
We are very grateful!

Best,
Ann Davidoff
Canterbury Seniors
without Walls

Dear Mark,

The Seniors and Friends of
Vezie thank you very
much for your great job
with the cook out.
you did a great job
always.

Sincerely,
Karan wecker
SEC.



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
P.O. Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax No. (207) 626-0513

DATE: August 4, 2015

TO: Members of the Workers Compensation Fund and the Property & Casualty Pool

FROM: Patricia Kablitz, CPCU, ARM
Director, Risk Management Services

RE: Dividend Payments

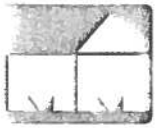
We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 21, 2015 meeting to allow a dividend to the members of the Fund who meet the established criteria. Continuing members whose 2014 contributions are greater than \$25,000 annually, whose 2014 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 5.72% dividend. Continuing members whose 2014 contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2014, will also receive a 5.72% dividend. All losses are valued as of June 30, 2015.

The Board of Directors of the **MMA Property & Casualty Pool** voted at its May 21, 2015 meeting to allow a dividend to current members of the Pool who meet the established criteria. To earn a dividend, a member must have a loss ratio of 50% or less for the qualifying year of July 1, 2013 to June 30, 2014, calculated and valued as of June 30, 2015. Continuing members whose participation began on July 1, 2009 or prior will earn a 5.41% dividend and members who joined after July 1, 2009 will receive a 4.41% dividend.

Cost savings are realized in providing services to members who participate in both the Property & Casualty Pool and the Workers Compensation Fund. In recognition of the savings, both boards voted to add 1% to the dividends for each program for members who qualify and earn a dividend. You are among the members who participate in both the Workers Compensation Fund and the Property & Casualty Pool. Therefore, if you earned a dividend for either or both programs, the additional 1% has been included in the calculation.

Dividends are being paid in the Workers Compensation Fund and Property & Casualty Pool totaling \$1,198,485. Both governing boards are very pleased with the results of their respective programs and thank you for your support and continued participation. Good management practices and sound loss prevention measures on the part of all of the members have contributed to the success of these programs. Your entity is a big part of this success.

Your check is enclosed with this letter. We have also enclosed a press release that may be used to announce the result of your successful risk management activities and good loss experience to your community. If you have any questions about the dividends or any of the Risk Management Services programs, please call me at 800-590-5583. Additional copies of this letter are included for your elected officials.



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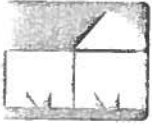
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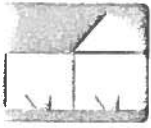
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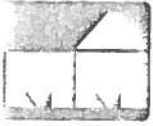
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PRESS RELEASE
For Immediate Release

Municipal officials are pleased to announce that the **Town of Veazie** has received a **\$3,341** dividend check from the Maine Municipal Association as a result of its good loss experience and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi-public entities in Maine: the Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

The programs are overseen by governing boards of elected and appointed municipal officials. Each year the boards review the programs' loss experience to determine if dividends may be paid. Patricia Kablitz, Director of Risk Management Services for MMA, said more than 78 percent of program participants received a dividend this year for their good risk management practices and loss experience.

This year the Workers Compensation Fund has distributed almost **\$650,000** in dividends to participants and the Property and Casualty Pool has paid dividends of nearly **\$550,000**, for total payments of just under \$1.2 million returned directly to MMA members.

Since 1997, the two programs have returned over **\$18.8 million** in dividends to participating members. For more information about any of the MMA Risk Management Services programs, including online training programs and other services, check the offerings on their website at www.memun.org and click on the Risk Management Services link, or call 1-800-590-5583.

Town of Veazie

July 29, 2015

Boyd Smith
Superintendent
Orono Veazie Water District
47 Penobscot Street
Orono, Maine 04473

Ref: Council Meeting Invitation

Dear Superintendent Boyd,

I hope this writing finds you well and you are getting settled into your new position. At the July 28, 2015 Council meeting the Veazie Town Council requested that I extend an invitation to you and the members of the Board of Trustees to attend a future Town Council Meeting. I have heard that the Board of Trustees will not be meeting in August, so the meeting dates for the month of September are the 14th and 28th with the meetings starting at 6:30 PM. The purpose of the meeting is to insure that the members of the Council and the members of the water district have an open line of communication, and so we can converse about future plans of the water district and any updates you or the Board may want to share with the Council members.

If you could confirm with me which meeting that you or someone from the water district board of trustees will be attending, I will make certain to make time on the agenda for the Water District. In closing, if there is written information that you will be sharing at the meeting I would ask you have the information to me on the Friday before the meeting, so that it can be included in the Council packets, which they review over the weekend. I look forward to hearing from you at your earliest convenience.

Sincerely,

Mark E Leonard

Mark Leonard

CC: Veazie Town Council

Town of Veazie

July 29, 2015

Dana McLaughlin
Superintendent
Veazie Sewer District
34 Hobson Avenue
Veazie, Maine 04401

Ref: Council Meeting Invitation

Dear Superintendent McLaughlin,

At the July 28, 2015 Council meeting the members of the Veazie Town Council requested that I again invite you and the members of the Board of Trustees to a Veazie Town Council meeting. The meeting dates for September are the 14th and 28th and as you may recall the meetings start at 6:30PM and are held here in the Council Chambers. One of the goals and objectives of the Council for fiscal year (FY) 2015/2016 is to reconnect with both the Veazie Sewer District and the Orono/Veazie Water District. It would be my hopes that this meeting would be the start of opening communications between the Council and the Board of Trustees. I would hope that we could also start communications about future plans of the Sewer District that may impact the town's budget or ways that we could work together more.

If you could confirm with me which of the September meetings you or someone from the Sewer District Board of Trustees will be in attendance, I will provide this information to the members of the Council. I look forward to hearing from you at your earliest convenience. In closing, if there is written information that you will be sharing at the meeting I would ask you have the information to me on the Friday before the meeting, so that it can be included in the Council packets, which they review over the weekend. I look forward to hearing from you at your earliest convenience.

Sincerely,

Mark E Leonard

Mark Leonard

CC: Veazie Town Council

Maine Department of Transportation
Highway Program

August 1st, 2015

Re: *MDOT projects # 20374.00 Rte. 2, 20375.00 College Ave.,
20390.00 Kelley Rd., 20391.00 Bennoch Rd.
Orono, Old Town, and Veazie, Maine*

Weekly Progress Meeting

Dear Sir/Madam,

This is my understanding of items discussed at our weekly progress meeting held on Tuesday, *August 1st, 2015* at Orono field office in Orono.

The following were present: *See Attendance Sheet*

1. Progress since last meeting:

- Backing up curb on College Ave.
- Finish adjusting catch basins on College Ave.
- Grind butt joints on Rte. 2.
- Adjust catch basins on Rte. 2.
- Remove pavement shim on Kelley Rd. that was remedial work
- Lane milling and paving 12.5 mm on Rte. 2 in Veazie
- Finish paving surface mainline & shoulders on College Ave.
- Placing curb on College Ave and Rte. 2.
- Finish F basin on Rte. 2
- Paving driveways aprons on College Ave.

2. Expected activities before next meeting:

- Backing up curb on and College Ave.
- Finishing adjusting catch basins on Rte. 2
- Removing curb on Rte. 2
- Alter catch basins on Bennoch Rd.
- Start paving surface on Rte. 2
- Raise Bangor Gas structures on Rte. 2 in Veazie

3. Contractor's Schedule of Work:

- On schedule, Project is 55% complete based on contract award amount

4. Payment Progress:

- Estimate # 8 was processed Saturday August 1, 2015.
- Payrolls need to be brought up to date for Lane and curb solutions before estimate #7 & #8 is paid.
- Estimate # 9 will be processed Friday August 7, 2015.
- Estimates will be processed every week when HMA is placed.

5. Field Observations:

- Met w/ Jeff Aceto from the University of Maine to discuss intersection of Long Rd. & College Ave.
- Had a failure at catch basins on College Ave. looked at w/ Rob Clewley and it was determined to that we will rebuild it. Therefore we requested a price for a rebuild catch basin from Lane
- Catch basin frame at Sta. 259+69 Rt. on Rte. 2 was hit by milling machine and broke therefore it will have to be replaced. Sam's replaced it on 7/30/15.

- Gardner Const. requested a list of which catchbasins need to be cleaned, which ones the state pays for and which ones are not being paid for as the fall under the adjust catch basin item.

6. Anticipated Traffic Delays or Related Issues:

- No parking signs have been utilized on the project. Town has told us the signs need to be put up 24 hours in advance of work to be legal to tow vehicles away.

7. Working Drawings Submittals:

8. Updates to Pre-construction submittals:

- Still waiting for approved Buy America for truncated domes.

9. Change Orders, RFI's, Correspondence:

Change Orders:

- Contract Mod. #6 has been written and waiting for Lane's signature for adding 615.07 Loam to College Ave. Project 20375.00.

RFI's:

Correspondence:

10. Project Control Log:

None

11. Issues, Disputes, Claims, Concerns and Resolutions:

Claims:

- No claims at this time

Issues:

Concerns:

12. Project Safety:

- Project running safely this week

13. Utility Issues:

- Veazie Sewer district finished raising structures on Rte. 2 in Veazie.
- Bangor Gas manhole in Veazie near School Street was eliminated, as it was all ready to grade and Lane will just mill around it.

14. Environmental Issues: None

15. Project Deliveries & Stockpiled materials on Site:

Submitted by

Joe Graham
Project's Resident Inspector



Bangor Area Storm Water Group Meeting

August 13, 2015; 9:00 am – 11:30 am

Location: Council Chambers, Old Town City Hall, Old Town, Maine

AGENDA

- 9:00 am** **Welcome and Introductions**
- 9:10 am** **Update on E&O Consultant Interview Process and Discussion**
Note: Consultants considering bidding on contract should recuse themselves
- 9:30 am** **Statewide Initiatives (15 min)**
Winter Maintenance Roundtable
- Update on agenda, speakers, DEP Contract, registrations, etc.
- MEWEA Stormwater Collaboration
- Ensure BASWG representation at upcoming inaugural meeting
- 9:45 am** **BASWG Strategic Planning Session #2 (45 min)**
- Review of final draft mission and goal statements and potential approval
 - Identification of priority activities to meet MS4 Needs
 - Linking priority projects with grant opportunities
- 10:30 am** **Coffee Break (15 min)**
- 10:45 am** **Permit Requirements re Septic Tanks for PY3**
Discussion of process and plans
- Education and Outreach Update and Reporting (15 min)**
- Stenciling Projects
 - Website and Social Media
 - Chloride Outreach Plans
 - PY2 Reporting
- 11:00 pm** **PY2 Report Preparation Update (10 min)**
- David Ladd update on reporting requirements
 - Report development committee check-in
- 11:30 am** **Meeting Adjourns**