



Veazie Town Council

Regular Meeting

July 8, 2013

AGENDA

- ITEM 1. Call to Order
- ITEM 2. Secretary to do the Roll Call
- ITEM 3. Pledge of Allegiance
- ITEM 4. Consideration of the Agenda
- ITEM 5. Approval of the June 24th, 2013 Council Minutes

New Business:

- ITEM 6. Machias Savings Bank presentation
- ITEM 7. Health Insurance Management Presentation
- ITEM 8. Assessor's update on revaluation

Old Business

- ITEM 9 Gateway Senior Center Advisory Committee appointment
- Item 10. Manager's Report
- Item 11. Comments from the Public
- Item 12. Requests for information and Town Council Comments
- Item 13. Review & Sign of AP Warrant #01 & Previous Year Warrant #01
- Item 14. Adjournment

Joseph Friedman
1 Veazie Villas
852-0933

Karen Walker
1002 Mutton Ln
947-0458

Robert Rice
1116 Buck Hill Dr
942 -3064

Tammy Olson
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820

Agenda Items

For July 8, 2013

Item 6- Representatives from Machias Savings Bank will be with us to make a presentation on providing banking services for the Town. Staff has met with them on two separate occasions and believe from the meetings that by switching our banking needs to them the Town would see an increase in revenue and a decrease in fees that we pay with our current banking institute.

Item 7- Carl McNally and Thomas Vanidestine from Med-A-Vision will be with us to make a presentation on becoming the Town's Health Insurance Administrator. I've met with both Mr. McNally and Mr. Vanidestine and it's my understanding that the Town's Employees Health insurance won't change other than it would be administrated differently by this company. At the time of our meeting they were providing this service for the Town of Old Town whom I have spoken to since our meeting. They have noticed little change other than a cost savings for the Town and that employee's need to now do a few extra steps when the bill for service is received.

Item 8- Assessor Birch will be with us to provide and update on the revaluation process and what the next step will be in the process.

Item 9- Appointment from the Council for the Gateway Senior Center Advisory Committee. A request has been made by members of the Gateway Senior Center for the Council to appoint someone to the advisory board. The first meeting for this board is scheduled for July 19th at 1200 noon.

VEAZIE TOWN COUNCIL MEETING
JUNE 24, 2013

Members Present: Chairman Tammy Olson, Councilor Joseph Friedman, Councilor Chris Bagley, Councilor Karen Walker and Councilor Robert Rice, Manager Mark Leonard, Secretary Julie Strout, Julie Reed, Rob Young, Capt. Pete Metcalf, Nick Sirois, Laura Rose Day and Cheryl Daigle from the Penobscot River Restoration Trust, Steve Raymond from Sargent Corporation and various members of the public.

Members Absent: None

ITEM 1: Call to order

Chairman Tammy Olson called the meeting to order at 6:30pm.

ITEM 2: Secretary to do the roll call:

All present

ITEM 3: Pledge of the allegiance:

ITEM 4: Consideration of the Agenda

Councilor Joseph Friedman wanted to add as 13-4 to discuss and advertise and move in the direction of forming a charter commission committee with about 3 to 5 people and to have it all together by July 22nd, 2013 and add 13-5 to discuss with Councilors to have only one public comments section on the agendas from here on out.

Chairman Tammy Olson wanted to add as 8a to set a procedure for calling Special Meetings for the year. Move Item 17 Fire truck sale discussion as Item 9b after Item 9 River restoration celebration presentation. Councilor Karen Walker wanted to add as item 11b for hiring a sexton.

ITEM 5: Approval of the June 11th, 2013 and June 17th, 2013 Special Meeting Minutes

Councilor Chris Bagley made a motion, seconded by Councilor Robert Rice to accept the June 11th Meeting Minutes as amended. Voted 4-0-1. Councilor Karen Walker abstained. Motion carried.

Councilor Joseph Friedman made a motion, seconded by Chairman Tammy Olson to accept the June 17, 2013 Special Meeting Minutes as written. Voted 3-0-2. Councilor Chris Bagley and Councilor Karen Walker abstained. Motion carried.

ITEM 6: Public Comments:

There were several comments made from the public.

New Business:

ITEM 7: Election of Council Chairman

Councilor Chris Bagley nominated Councilor Joseph Friedman to be Chairman. Councilor Karen Walker seconded Voted 0-5-0. Motion failed. Councilor Joseph Friedman nominated Chairman Tammy Olson to be Chairman, seconded by Councilor Robert Rice. Voted 3-1-1. Councilor Chris Bagley opposed and Chairman Tammy Olson abstained.

ITEM 8: Setting of Council meeting dates and times

Councilor Robert Rice made a motion, seconded by Councilor Joseph Friedman to set the Town Council Meeting dates to the 2nd and 4th Mondays of each month, starting at 6:30pm and at the discretion of the Chair and with the agreement of the Council they will last only an hour and a half unless voted upon by the group. Voted 4-1-0. Councilor Karen Walker opposed. Motion carried.

ITEM 8a: Special Meeting Procedures

Councilor Karen Walker made a motion, seconded by Councilor Chris Bagley to set the procedure for any special meetings to whatever state statues are in existence in that regards and can be called by any member of the Council. Voted 5-0-0. Motion carried.

ITEM 9: River restoration celebration presentation

Laura Rose Day updated the Council on the River restoration project. Steve Raymond from Sargent Corporation updated the Council on his role in the project. Cheryl Daigle who is the Community Outreach Coordinator spoke on the River restoration celebration to be held on July 22nd for the breaching of the dam. There will be a morning ceremony, presentations and a press conference. People can view the breaching. It will be live streamed. Community BBQ from 12-2, Tours from 2-4 along the Penobscot and activities for the family from 4-7pm at the Riverview Park.

ITEM 9a: Fire Truck sale discussion

Councilor Karen Walker made a motion, seconded by Councilor Joseph Friedman to sell Fire truck #191 to the Penobscot County Commissioners for \$30,000.00 and to allow Manager Leonard to sign the agreement with Penobscot County Commissioners Office. Voted 4-1-0. Chairman Tammy Olson opposed. Motion carried. Councilor Karen Walker made a motion, seconded by Councilor Robert Rice to have the \$30,000 go into the Capital Fire Dept. Reserve account. Voted 5-0-0. Motion carried.

ITEM 10: Reappointment of John Larson as Code Enforcement Officer, Building Inspector, Local Plumbing Inspector, Addressing Officer and E-911 Office

Councilor Chris Bagley made a motion, seconded by Councilor Karen Walker to reappoint John Larson as Code Enforcement Officer, Building Inspector, Local Plumbing Inspector, Addressing Officer and E-911 Officer. Voted 5-0-0. Motion carried.

ITEM 11: Reappointment of Benjamin F Birch Jr. as Tax Assessor

Councilor Joseph Friedman made a motion, seconded by Councilor Robert Rice to reappoint Benjamin F Birch Jr. as Tax Assessor for the Town of Veazie. Voted 5-0-0. Motion carried.

ITEM 11b: Discussion of hiring a sexton

Manager Leonard is looking at all options to fill this position. Due to not having enough information for this meeting, it will be discussed at the next meeting on July 8th or if something comes up sooner, there will be a special meeting called to take care of this matter.

ITEM 12: Office closure on June 28th

The Council agreed that the Town Office will be closed at 1:30pm on Friday, June 28th, 2013 for closing out the fiscal year 12/13.

ITEM 13: Recommended transfers

1. Fire Department transfer

Councilor Chris Bagley made a motion, seconded by Councilor Joseph Friedman to transfer \$1600 from the Fire Dept Revenue to the EMS equipment line. Voted 5-0-0. Motion carried.

2. Recreation Department transfer

Councilor Joseph Friedman made a motion, seconded by Councilor Chris Bagley to transfer \$720.00 from the Zumba Revenue line to the Zumba Expense line. Voted 5-0-0. Motion carried.

3. Perpetual Fund transfer

Councilor Joseph Friedman made a motion, seconded by Councilor Karen Walker to transfer \$21,120.50 from the Cemetery Trust Fund to the General Fund to reimburse and zero out the account that has accrued over the last several years. Voted 5-0-0. Motion carried.

4. Discussion on advertising and forming a charter commission.

Councilor Joseph Friedman wanted to recommend probably 3 to 5 people, one from the Council and 4 residents. Councilor Robert Rice suggested legal council should be present. Chairman Olson and the Councilors agreed that we will start advertising for the charter review commission volunteers and invite the town attorney to the next meeting so we can review our legal obligations.

5. Discuss cutting down public comments on agenda to one.

Council agreed that there will only be one public comments section on the agendas. The first public comment section will be removed from the current agenda.

ITEM 14: Reappoint Council Member to the Fire Dept. Reorganization Committee

Councilor Chris Bagley made a motion, seconded by Councilor Joseph Friedman to nominated Councilor Karen Walker to the Fire Dept. Reorganization Committee. Chairman Tammy Olson made a motion to nominate Robert Rice, no one seconded. Motion failed.

Voted 5-0-0. Motion carried

ITEM 15: Appoint a Council Member to the Gateway Senior Center Advisory Committee

Councilor Joseph Friedman wanted to nominate Robert Rice for the Gateway Senior Center Advisory Committee. Councilor Joseph Friedman withdrew his motion. The Council will table this until next meeting.

ITEM 16: Cemetery Grounds repair proposals

Councilor Joseph Friedman made a motion, seconded by Councilor Robert Rice to award the bid and to allow Manager Leonard to sign into a contract with the By Us Co. for a total project of \$4000.00. Voted 5-0-0. Motion carried.

ITEM 17: This item was changed to 9b.

ITEM 18: Manager's Report

Manager Mark Leonard reviewed his report with the Councilor's.

ITEM 19: Comments from the Public

There were several comments made from the public.

ITEM 20: Requests for information and Town Council comments

ITEM 21: Review & Sign of AP Warrant # 26

The warrant was circulated and signed.

ITEM 22: Adjournment

Councilor Joseph Friedman motioned to adjourn
Councilor Robert Rice seconded. No discussion. Voted 5-0-0
Motion carried.

Adjourned at 8:36pm

A True Copy Attest:


Julie L Strout

Deputy Town Clerk

Manager's Report

For July 8, 2013

Most of my time has been spent closing out FY 12-13 and opening FY13-14. Other than that I have also performed the following since our last meeting;

Attended a day long training for new managers at Maine Municipal association. Numerous items of interest were discussed at this training along with a great networking opportunity.

Met with Towns Auditor to begin the end of year Audit.

Met with Machias Saving's Bank on providing Banking Needs for the Town. They will be with us at our July 8th Council meeting to make a presentation.

Several discussions with Assessor Birch as we finalize the FY 13-14 numbers. Assessor Birch will be with us at the July 8th meeting to provide you with an update

Researched request from Chairperson Olson on the recent transfer that was completed at the June 24, 2013 Council meeting concerning the community center. Attached is the email conversation that was had with Budget Chair Patricia Rice and Secretary Charles Osgood. Ultimately this was a discussion that was had at a previous budget meeting but the budget committee didn't feel it was their place to make the recommendation at the time because it didn't have anything to do with the current budget. A discussion was also had with the Towns Auditor and he also recalls the conversation and feels that the transfer should have occurred but had made no formal written recommendation for it to occur.

Reviewed Cemetery records and other public work duties with Dennis Farnham as his last day of work with the Town was June 27th. Since his departure I have taken over his duties until a different plan is formulated. I am very concerned with the condition of the cemetery records and will be working on these to bring them into order.

I reviewed the MS4 permit which was issued and received by the Town. A notice of intent to conform with the permit needs to be completed by July 30 and returned to the State. I've been working on this and will include it in a future packet when completed. I've enclosed the permit and a letter from David Ladd to this report for your review.

I've met with the School Superintendent to discuss the signing a school warrants and other school related items. I've also been working with Bangor Savings Bank to set up online banking to help with work between the Town Office and the Schools Business Office.

I've had email conversation with Sephone on making presentation on providing website services for the Town. Representatives will make a presentation at the August 12 Council Meeting.

Manager's Report

For July 8, 2013

I've attached a print out of the Towns Municipal Revenue Sharing number as provided by the State after the passing of the State's Budget. This number is much lower than last year's funding but isn't as bad as had been projected. With this number I've continued to work with Assessor Birch to determine the mill rate for the Town. I believe we will have this number available when Assessor Birch meets with the Council at the July 8th council meeting.

The flooring work at the Community Center has been installed. Mr. Kennedy is happy with the how it came out. To date the project has come in under budget with only a few minor items needed to complete the project.

I've reviewed the State Statue ref the charter review which was discussed at the previous Council meeting and from my interpretation it appears that it requires more than volunteers for this committee. Attorney Russell will be at the July 22 Council meeting to discuss the process in detail.

The FD reorganization committee will meet on July 10 at 630pm here at the Town Office.

Finally, I will be out of the Office from July 9-July 12. I will be available for phone calls but anything needing immediate attention in the Town Office should be directed to Julie Reed or Julie Strout, the FD should be Chief Martin or Captain Metcalf and the PD should be Sgt. Emery.

Enclosures:

2013 Revaluation Hearing schedule

MS4 permit and letter

Email conversation ref community center transfer

Municipal Revenue Sharing numbers

Fire Department Monthly Report

Minutes from the May 14th and June 19 RSU # 26 Board of Directors Meeting.

**Town of Veazie
2013 Revaluation Hearing Schedule**

Timeline

Hearing notices in mail	Friday July 26, 2013 7/22, Monday
Call in time	August 5-9 July 29 - Aug 9
Hearing dates	August 12, 13, 14, 15
Hearing time and location	9:00-6:00 at Town Office
Clean up	Week of August 19 (or during hearing weeks as time allows)
Commitment date	Immediately following clean up

Appointment Information

All hearings are by APPOINTMENT ONLY. No walk-ins

Set appointments for first day first and so on.

Appointments are 20 minutes each

Owners with multiple properties (with concerns) can be given consecutive 20 min appointments.

Phone in hearings are accepted. The taxpayer will be given a date and time to call in.

Letters are also accepted and will need to be in to the Town Office by the end of the hearing week. All letters will be addressed during the clean up period

After commitment is complete, the normal appeal process still applies

July 1, 2013

RE: Maine Pollutant Discharge Elimination System (MEPDES) Permits #MER041000, MER042000, and MER043000 Finalized MEPDES General Permit Renewals

To MS4 permittees:

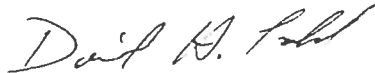
The Department has reissued the MS4 General Permits effective today, 7/1/2013. Attached please find the signed order for your MS4 records. A full copy of the MS4 permit text may be found at: [http://www.maine.gov/dep/water/MS4/MS4Permits/MS4Permits.html](#). Please be aware that your

signed NOI must be received by the Department by **no later than July 30, 2013**.

These permits may be appealed, interested parties have 30 days from the permit's effective date in which to appeal the MS4 General Permit.

Any interested person aggrieved by a Department determination made pursuant to applicable regulations, may appeal the decision following the procedures described in the attached DEP FACT SHEET entitled "*Appealing a Commissioner's Licensing Decision*."

Sincerely,



David H. Ladd
Municipal and Industrial Stormwater Coordinator
Maine DEP
17 State House Station
Augusta, ME 04333-0017
(207) 215-7168
FAX: (207) 287-3435



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION
17 STATE HOUSE STATION AUGUSTA, MAINE 04333-0017

DEPARTMENT ORDER

IN THE MATTER OF

MAINE SMALL MUNICIPAL SEPARATE)	PROTECTION AND IMPROVEMENT
STORM SEWER SYSTEMS GENERAL)	OF WATERS
PERMIT)	
#W008164-5Y-A-N)	
MER041000)	
ISSUANCE OF GENERAL PERMIT)	WASTE DISCHARGE LICENSE

This general permit is issued pursuant to the provisions of 38 M.R.S.A., Section 413 et seq. and is intended to meet to provisions of the Federal Water Pollution Control Act, Title 33 USC, Section 1251, et. seq.

APPLICATION SUMMARY

A draft of the Maine Small Municipal Separate Storm Sewer Systems General Permit (MS4GP) was made available for public comment after a stakeholder process. The public comment period ended at 5:00 p.m. on May 24, 2013. The Department has considered the public comment received.

This general permit authorizes the direct discharge of stormwater from small municipal separate storm sewer systems to waters of the state other than groundwater, within the limitations specified in the general permit, if the requirements and standards of the general permit are met.

The Department may require any person with a discharge authorized by this general permit to apply for and obtain an individual permit. See 06-096 CMR 529(2)(b)(3).

This general permit expires at midnight on June 30, 2018.

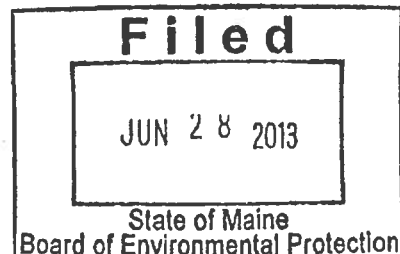
ACTION

The Department issues the Maine Small Municipal Separate Storm Sewer Systems General Permit. The discharges shall be subject to the general permit and all applicable standards and regulations.

DONE AND DATED AT AUGUSTA, MAINE, THIS 27th DAY OF JUNE 2013.

COMMISSIONER OF ENVIRONMENTAL PROTECTION


BY: Patricia W. Aho
Patricia Aho, Commissioner





Message

Fri, Jun 28, 2013 12:13 PM

From:  "Tammy P. Olson" <tammy@veazie.me>

To:  **Mark Leonard**

Subject: Cemetery funds transfer

Hi Mark,

I have been fielding questions on the cemetery funds transfer we made at Monday's meeting, and I was unable to find the budget committee recommendation (other than they recommending we transfer about \$6,000 for maintenance). If you could find the budget committee and auditor recommendations for transferring the whole amount, I would appreciate having those for all the councilors in the next council packet.

If you have any questions, please just give me a call.

Thank you,
Tammy



Message

Mon, Jul 1, 2013 1:26 PM

From: patricia rice <patricia.rice@scorevolunteer.org>
To: "Osgood, Charles" <Charles.Osgood@bangor.com>
Cc: **Mark Leonard**

Subject: Re: <http://www.cityofbelfast.org/DocumentCenter/View/646>

Attachments: Attach0.html / Uploaded File

14K

My recollection is that we authorized \$6,000 from the non-principal part of the trust fund to cover the grub damage. I don't think we ever made a motion regarding the (\$20,000 as was mentioned by Julie). I think that we considered that monies required to meet past budgets and not for us to be concerned with for the budget that we were dealing with which started July 1.

That is how I remember the discussion.

Pat

On Mon, Jul 1, 2013 at 9:52 AM, Osgood, Charles <

> wrote:

Public Works:

Presentation made by Dennis Farnham. Proposed standard budget of \$121,313 is a reduction of \$72,097, principally due to an employee leaving this year as well as getting competitive quotes from various vendors. Although the Town will benefit from a lower cost contract for salt purchases,

approx. 16%, this year, Mr. Farnham suggests that we keep the same level at \$35,100, since we used all but \$3,000 this year, and this season was not severe. After review of the line items, the Committee made the following suggestions:

- 1) Utilize the Cemetery's Perpetual Care Fund, which according to Julie Reed has approximately \$40,000 in available funds net of \$20,000 owed the general fund and net of the Trust's original principal, to pay for re-sodding (due to grub damage) and deferred maintenance totaling \$5,000, with \$1,000 to continue as a Public Works expense item. Result is a \$5,000 reduction to the Public Works budget.
- 2) Eliminate \$2,000 Equipment Reserve allocation given the \$84,000 Public Works Reserve balance and no identified major capital purchases. James Parker from the audience suggested that the Public Works department share the Sewer District's 1 ton truck if needed, since Mr. Farnham mentioned the possible purchase of a 1 ton truck. Mr. Parker indicated that a formal agreement would have to be approved by the Sewer District's trustees. Net result is a \$2,000 reduction to the Public Works budget.
- 3) Requested that Julie Reed research the Town's options for transferring balances from the Equipment Reserve account to the general fund since the Town has reduced its need for equipment purchases. Julie indicated that she would do so before the next budget committee.
- 4) Continue to look for grants to support cemetery maintenance.
- 5) Sell excess or unused equipment estimated at \$17,700

From: Mark Leonard [mailto:]
Sent: Monday, July 01, 2013 9:29 AM
To: Osgood, Charles
Cc:
Subject: Re:

Thanks Chuck! Also I was going to call you today but will check with you via email first and you can feel free to call me if you want. Last week I requested that the Council make a transfer from the cemetery perpetual fund to the due to due from account in the amount of nearly \$22,000.00 which had grown to that over many years. Julie had recalled that the budget committee had made this recommendation and I vaguely remembered the same recommendation but now that it has occurred I am being requested to provide proof this was recommended

by the budget comm. Is this anything you recall. Chair person Olson is the one requesting and says she has reviewed the minutes and cant find the request. Before I do a lot of digging wasn't sure if this is anything you recall.

Thanks in advance.

Mark

Mark Leonard Town Manager
Town of Veazie
1084 Main Street
Veazie, Maine 04401

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"Osgood, Charles" <

> on Monday, July 1, 2013 at 8:40 AM -0400 wrote:

--

Patricia Rice

Maine District SBA Minority SB Champion 2012
Chapter Chair
Bangor SCORE
202 Harlow Street
Federal Building, Room 20700

FY 2014 Projected Municipal Revenue Sharing*

(7/1/13 - 6/30/14) Published: 6/27/13

							Current Law - Based on LD 1509 Passed in veto override 6/26/13		
County	Municipality Name	2010 Census Population	2011 Tax Assesment	2013 State Valuation	Rev I Distribution Percentage	Rev II Distribution Percentage	Rev I Projected FY14 Distribution	Rev II Projected FY14 Distribution	Total Projected FY14 Distribution
Penobscot	VEAZIE	1919	4,123,229	225,350.00	0.001816967	0.002537	89,776.35	39,554.31	129,330.66

A	B	C	D	E	F	G	H	I	J
Veazie Fire Department Payroll									
1	Month of May		2013						
2			<u>TOT HRS</u>	<u>Work/Detail</u>	<u>Work/Train</u>	<u>Station Coverage</u>	<u>Work/Sick</u>	<u>Dates:</u>	<u>Training</u>
3		<u>RATE</u>						<u>Ind Train</u>	
4	1900 Gerry G. Martin	Chief	4						2
5	1902 Capt. Pete Metcalf	Capt/FFII/EMT-I	0			15.5			duty
6	1903 Lt. David Hjorth	Lt/FFI	34.25						
7	1904 Lt. Nick Sirois	FFII/EMT-I	27						duty
8	1905 Lt. Ken Roy	FFI/EMT-I	4						2
9	1906 Lt. Scott Kigas	Lt/FFII	31						2
10	1907 Scott Ireland	FFII	8						2
11	1908 Tyler Morrison	FFII/EMT	18.5						
12	1909 John Manter	FFII	0						2
13	1910		23.5						
14	1911		0						
15	1912		0						
16	1913 Cheyenne Patin	PreApp FF	0						
17	1914 Ryan McGowan	Prob FF	2.5						
18	1915 Alec Johnston	FFI	2						
19	1916 Matthew Vinal	FFII	65			39	10.5		
20	1917 William Lovejoy	FFI	14				5.5		
21	1918		0						
22	1919 Andrew Rios	FF	0						
23	1920 Dennis Farnham		0						
24	1921		0						
25	1922		0						
26	1923 Dennis McRae	FFII/EMT	2						2
27	1924 Nabeel Hashmi	Prob FF/EMT	2.5						
28	1925		0						
29	Totals:		238.25	0	0	54.5	16	0	12
30			Total Training Hours						
31			68						
32			Total Work/Detail Hours						
33			0						
34			Total Work/Train Hours						
35			0						
36	Duty = working/on payroll		Total Work/Vacation Hours						
37			54.5						
38			Total Work/Sick Hours						
39			16						
40			Total Individual Train Hours						
41			0						
42			Total Call Hours						
			99.75						
			TOTAL HOURS						
			238.25						
			TOTAL \$						
			\$3,497.15						

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2												
3	EMS	EMS	EMS	EMS	EMS	EMS	EMS	EMS	EMS	EMS	EMS	EMS
4	2013105	2013108	2013110	2013111	2013112	2013116	2013117	2013120	2013126	2013127	2013128	2013129
5												
6		2	duty	0.75		2	duty	duty	2		2	duty
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27												
28												
29												
30												
31												
32	2	4	0	0.75	2	4	0	0	2	0	6	2
33												
34	\$26.98	\$44.42	\$0.00	\$16.66	\$32.88	\$44.42	\$0.00	\$0.00	\$44.42	\$0.00	\$44.42	\$32.88
35	\$0.00	\$32.88	\$0.00	\$0.00	\$0.00	\$32.88	\$0.00	\$0.00	\$0.00	\$0.00	\$26.98	\$0.00
36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.98	\$0.00
37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
38										0		\$0.00
39												
40												
41	\$26.98	\$77.30	\$0.00	\$16.66	\$32.88	\$77.30	\$0.00	\$0.00	\$44.42	\$0.00	\$98.38	\$32.88
42	This box highlights the individual payroll per EMS call - does not count on duty personnel											

Town of Veazie Fire/Rescue Department

MEMORANDUM

To: Chief Martin

From: Capt Metcalf

Date: June 23, 2013

Re: May 2013 Monthly Report



Incidents

Station:

321 - EMS call, excluding vehicle accident with injury	14	38.89%
322 - Vehicle accident with injuries	2	5.56%
Total - Rescue & Emergency Medical Service Incidents	16	44.44%
412 - Gas leak (natural gas or LPG)	1	2.78%
Total - Hazardous Conditions (No fire)	1	2.78%
500 - Service Call, other	1	2.78%
5001 - Burn Permit	2	5.56%
541 - Animal problem	1	2.78%
551 - Assist police or other governmental agency	1	2.78%
561 - Unauthorized burning	1	2.78%
571 - Cover assignment, standby, moveup	1	2.78%
5710 - Mutual Aid, Cover assignment, standby at fire station	2	5.56%
Total - Service Call	9	25.00%
611 - Dispatched & cancelled en route	2	5.56%
Total - Good Intent Call	2	5.56%
733 - Smoke detector activation due to malfunction	1	2.78%
736 - CO detector activation due to malfunction	1	2.78%
743 - Smoke detector activation, no fire - unintentional	5	13.89%
745 - Alarm system sounded, no fire - unintentional	1	2.78%
Total - False Alarm & False Call	8	22.22%
Total for Station	36	100.00%

Town of Veazie Fire/Rescue Department

Incidents by Day of Week

Sunday	5
Monday	3
Tuesday	6
Wednesday	6
Thursday	8
Friday	6
Saturday	2

Incidents by Time of Day

<u>Time of Day</u>	<u>Number of Incidents</u>
00:00:00 to 00:59:59	2
05:00:00 to 05:59:59	1
06:00:00 to 06:59:59	1
07:00:00 to 07:59:59	1
08:00:00 to 08:59:59	2
09:00:00 to 09:59:59	3
10:00:00 to 10:59:59	2
11:00:00 to 11:59:59	4
12:00:00 to 12:59:59	4
13:00:00 to 13:59:59	3
14:00:00 to 14:59:59	1
15:00:00 to 15:59:59	1
16:00:00 to 16:59:59	2
17:00:00 to 17:59:59	1
18:00:00 to 18:59:59	3
20:00:00 to 20:59:59	2
21:00:00 to 21:59:59	2
23:00:00 to 23:59:59	1

Town of Veazie Fire/Rescue Department

Average Response Time by Time of Day*

Please note that the response time **includes** the time the call is taken at dispatch not from when call is toned out.

Time	Count	Count in Average	Average Response Time HHMMSS
00:00:00 to 00:59:59	2	1	00:17:20
05:00:00 to 05:59:59	1	1	00:05:12
06:00:00 to 06:59:59	1	1	00:11:08
07:00:00 to 07:59:59	1	1	00:04:51
08:00:00 to 08:59:59	2	1	00:05:41
09:00:00 to 09:59:59	3	3	00:05:54
10:00:00 to 10:59:59	2	2	00:08:14
11:00:00 to 11:59:59	4	3	00:05:42
12:00:00 to 12:59:59	4	2	00:05:10
13:00:00 to 13:59:59	3	2	00:05:11
14:00:00 to 14:59:59	1	0	
15:00:00 to 15:59:59	1	1	00:06:39
16:00:00 to 16:59:59	2	2	00:03:25
17:00:00 to 17:59:59	1	0	
18:00:00 to 18:59:59	3	1	00:13:21
20:00:00 to 20:59:59	2	0	
21:00:00 to 21:59:59	2	2	00:14:09
23:00:00 to 23:59:59	1	1	00:22:02
Totals:	36	24	

* **Note:** The incident count used in averages does not include the following:

Not completed incidents, Personal Vehicle Response Mutual Aid given, Other Aid Given, Cancelled in Route, Not priority, Fill-In Standby, No arrival and Invalid Dates/Times.

Response Time Recap*

2013101	Cancelled	Dispatched & cancelled en route
2013130	Cancelled	Dispatched & cancelled en route
2013124	Not Priority	Burn Permit
2013107	Not Priority	Service Call, other
2013103	1 min(s), 56 sec(s)	EMS call, excluding vehicle accident with injury
2013129	2 min(s), 59 sec(s)	EMS call, excluding vehicle accident with injury
2013095	3 min(s), 31 sec(s)	Unauthorized burning
2013102	4 min(s), 38 sec(s)	Vehicle accident with injuries
2013099	4 min(s), 51 sec(s)	EMS call, excluding vehicle accident with injury
2013127	4 min(s), 54 sec(s)	EMS call, excluding vehicle accident with injury
2013122	Not Priority	Assist police or other governmental agency
2013112	5 min(s), 12 sec(s)	EMS call, excluding vehicle accident with injury
2013110	5 min(s), 19 sec(s)	EMS call, excluding vehicle accident with injury
2013098	5 min(s), 41 sec(s)	Alarm system sounded, no fire - unintentional
2013097	5 min(s), 43 sec(s)	Smoke detector activation, no fire - unintentional
2013106	5 min(s), 49 sec(s)	Smoke detector activation, no fire - unintentional
2013121	Fill-In, Standby	Cover assignment, standby, moveup
2013120	5 min(s), 59 sec(s)	EMS call, excluding vehicle accident with injury
2013117	6 min(s), 7 sec(s)	EMS call, excluding vehicle accident with injury
2013123	Fill-In, Standby	Mutual Aid, Cover assignment, standby at fire station
2013113	6 min(s), 29 sec(s)	Smoke detector activation, no fire - unintentional

Town of Veazie Fire/Rescue Department

2013125	6 min(s), 39 sec(s)	Smoke detector activation, no fire - unintentional
2013114	Mutual Aid Given	Vehicle accident with injuries
2013115	Mutual Aid Given	Gas leak (natural gas or LPG)
2013100	7 min(s), 23 sec(s)	CO detector activation due to malfunction
2013104	Mutual Aid Given	Mutual Aid, Cover assignment, standby at fire station
2013096	8 min(s), 5 sec(s)	Animal problem
2013116	9 min(s), 44 sec(s)	EMS call, excluding vehicle accident with injury
2013109	9 min(s), 59 sec(s)	Smoke detector activation, no fire - unintentional
2013111	11 min(s), 8 sec(s)	EMS call, excluding vehicle accident with injury
2013108	Fill-In, Standby	EMS call, excluding vehicle accident with injury
2013105	13 min(s), 21 sec(s)	EMS call, excluding vehicle accident with injury
2013128	17 min(s), 20 sec(s)	EMS call, excluding vehicle accident with injury
2013126	18 min(s), 35 sec(s)	EMS call, excluding vehicle accident with injury
2013119	Not Priority	Burn Permit
2013118	22 min(s), 2 sec(s)	Smoke detector activation due to malfunction

* Please note that the response time **includes** the time the call is taken at dispatch not from when call is toned out.

Weekly Training

EMS- Review of EMS Determinant Codes	05/02/2013	6:00 PM
Annual Fire Extinguisher Review	05/23/2013	6:00 PM
Structural Fire Attack – BFD Training Site	05/30/2013	5:00 PM

Individual Training

EMS – Pre-Hospital Trauma Life Support class – require recert for One member	05/22/2013	9:00 AM
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Other Activities-not inclusive

Monthly ladder inspections
 Monthly municipal building fire extinguisher and emergency light checks
 Started annual hose testing
 Conducted TV interview with Channel 7 regarding juvenile fire setters

Minutes

RSU #26 Board of Directors Special Meeting
Orono High School Library
Tuesday, May 14, 2013 at 7p.m.

- | | |
|------------------------------------|--------------------|
| ■ Rose Thompson, chairperson | ■ Lauri Jacobs |
| ■ Julia Hathaway, vice chairperson | ■ Frances Neubauer |
| ■ Lisa Buck | □ Travis Noyes |
| □ Chris Dalton | ■ Sue O'Roak |
| ■ Jake Eckert | ■ Wayne Scott |
| □ John Higgins | □ Eric Voelker |

1. Opening

A. Call to Order/Pledge of Allegiance

The meeting was called to order by Chairperson Rose Thompson at 7:09.m. followed by the Pledge of Allegiance.

B. Agenda Adjustments

New Business: Transfer of monies from one cost center to another for Food Service – Item E

2. Consideration of the Minutes of April 2, 2013 Orono Transition Committee Meeting; Minutes of April 22, 2013 Orono Transition Committee Meeting; Minutes of April 23, 2013 RSU Meeting; Minutes of April 23, 2013 Orono Transition Committee Meeting; Minutes of April 29, 2013 Orono Transition Committee Meeting; and Minutes of April 30, 2013 Orono Transition Committee Meeting.

Motion: 05-14B-01. Moved by Fran Neubauer and seconded by Wayne Scott to approve the April 2, 2013 Orono Transition Committee Meeting minutes as written. Vote: 7-0-1 (Abstained: Julia Hathaway)

Motion: 05-14B-02. Moved by Wayne Scott and seconded by Jake Eckert to approve the April 22, 2013 Orono Transition Committee Meeting minutes as written. Vote: 6-0-2 (Abstained: Julia Hathaway and Sue O'Roak)

Motion: 05-14B-03. Moved by Fran Neubauer and seconded by Lisa Buck to approve the April 23, 2013 RSU Board Special Meeting minutes as written. Vote: 7-0-1 (Abstained: Lauri Jacobs)

Motion: 05-14B-04. Moved by Wayne Scott and seconded by Jake Eckert to approve the April 23, 2013 Orono Transition Committee Meeting minutes as written. Vote: 6-0-2 (Abstain Sue O'Roak, and Julia Hathaway).

Motion: 05-14B-05. Motion was withdrawn pending corrections.

Motion: 05-14B-06. Moved by Jake Eckert and seconded by Wayne Scott to accept the April 30, 2013 Orono Transition Committee Meeting minutes as amended. Vote: 5-0-3 (Abstained: Lauri Jacobs, Julia Hathaway and Sue O'Roak)

3. Acknowledgements

- Lisa Buck acknowledged Tom Perry for his many contributions to the Orono Budget Work
- Julia Hathaway acknowledged Rick Lyons for helping the Veazie Transition Committee with budget deliberations, even though he does not come on board until July 1, 2013
- Lauri Jacobs acknowledged Sara Williams and the Glenburn band director, for taking the students to a competition in Old Orchard Beach and then to Funtown
- Julia Hathaway thanked the audience for their attendance

- Rose Thompson thanked Mike O'Connor for working with Glenburn during the budget process

4. Public Comment

There were no public comments.

5. Presentations

There were no presentations.

6. New Business

A. Auditor's Report

Craig Costello presented the auditor's report to the board. The audit produced two significant findings.

- 1.) Finding was that figures had to be changed due to material findings. The figures needed to match up with accounting principles. This finding involved the timing of postings.
- 2.) The second significant finding had to do with a single audit, namely the use of federal grants to prepay for certain services that would be used in the subsequent year. The following comments were an FYI to the board of things of interest in the report of items that need to be cleaned up. School activity accounts: Glenburn was missing some documentation for certain items. OHS needed to clean up some outstanding checks. Hot lunch funding for Orono and Veazie are in the red and these accounts must be reconciled. Utilization of special revenue fund balances from Orono, some of these funds are dormant (i.e. grants and other income) coming in outside of general revenues. These funds should be utilized or renamed.

The board can move those funds if the purpose for the fund has expired. Restrictions apply if any of these funds have federal or state requirements attached. Sharon Soucie has been working with Lynn Gray to determine which of these accounts can be moved to the general fund. Mr. Costello then went through the actual audit and highlighted pages the board would find most interesting. Pages 6-13, discussion and analysis. Mr. Costello said board members should read this section carefully. Pages 14-15, description of assets and debt. The net assets are \$ 6.9 million. Page 15 breaks down cost centers and revenues that offset those cost centers. Page 16 statement 3. The three funds of the RSU, Pages 36-37, breaks down individual funds. This report shows \$2,880,000 carry forward. Page 18 shows revenues and accompanying expenditures and also speaks to bond funding. Pages 22-33 back up to the financial statements. Pages 34-35 show budget vs. actual. Page 37 shows schedule 2, grants and school lunch programs. Mr. Costello was quick to point out that our financial operations were in good shape and the two significant findings were quite benign.

B. Nomination of first and second year teachers

First Probationary going to Second Probationary:

- Aimee Nielsen
- Christopher Gray
- Tracy Deschaine
- Christopher Brady
- Erin Murphy
- Lindsay Hartwell
- Angela Gibney

Second Probationary going to Continuing Contract

- Vicki Lynch
- Jill Conley
- Andrew Frace
- MacKenzie Grobmeyer
- Stephanie McLean
- Debbie Bird- Campbell
- Jenny Tuttle

Motion: 05-14B-07. Moved by Sue O’Roak and seconded by Julia Hathaway to accept the nominations on the list as written. Vote: 8-0

C. Budget Validation Referendum sheet

In the packet, the sheet indicates the time line for completion. We have completed items 1-4. There will be a meeting on Wednesday, May 28, 2013 at 7p.m. at the Orono High School for a public budget hearing.

D. Warrants have been signed in preparation for the budget validation meeting.

E. Hot Lunch Deficits

The hot lunch deficits in Orono and Veazie must be reconciled per the auditor. The superintendent recommends the transfer from Orono High School teacher’s salary line in Orono of \$27,000 to reconcile the hot lunch shortfall. Veazie shortfall would be covered by special education elementary tuition line of \$25,000.

Motion: 05-14B-08. Moved by Julia Hathaway and seconded by Lauri Jacobs to accept the superintendent’s recommendations to make these changes. Vote: 8-0

Betsy Brooks made a presentation about the history of hot lunch revenues and expenses. Her records show that all three communities are working toward operating in the black, although Veazie is too small to ever cover all its expenses. Orono had equipment purchases and overdue student lunch accounts when Ms. Brooks took over. Orono has 206 free and 39 reduced lunch students. Veazie has 50 free students. Glenburn has 151 free and 29 reduced lunch students.

Lisa Buck requested that Ms. Brooks track the free and reduced students to see how many are eating, because we cannot get subsidy for free or reduced students, if they do not eat hot lunch. Ms. Brooks is working hard to collect overdue lunch payments from students and employees. The question was asked if the employee amounts could be withheld from their paychecks and the answer was no, because it would be legally expensive, more than the amount owed.

7. Public Comment

There was no public comment.

8. Information and Follow-up

Lisa Buck asked for a listing of inactive lines in the budget for our next meeting. She was assured it would be on the agenda for the June meeting.

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9. Next Meetings:

A. Tuesday, June 4, 2013 Orono Transition Committee Meeting at the Orono High School Library at 7p.m.

B. Wednesday, June 19, 2013 Regular School Board Meeting at the Veazie Community School Cafeteria at 7p.m.

10. Adjournment

Motion: 05-14B-09. Moved by Wayne Scott and seconded by Julia Hathaway to adjourn the meeting at 8:30p.m. Vote: 8-0

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Douglas K. Smith". The signature is fluid and cursive, with a large initial "D" and "S".

Douglas K. Smith
Superintendent of Schools

Minutes

RSU #26 Board of Directors Meeting
Veazie Community School
Wednesday, June 19, 2013 at 7p.m.

- | | |
|------------------------------------|--------------------|
| ■ Rose Thompson, chairperson | ■ Lauri Jacobs |
| ■ Julia Hathaway, vice chairperson | ■ Frances Neubauer |
| ■ Lisa Buck | ■ Travis Noyes |
| ■ Chris Dalton | ■ Sue O'Roak |
| ■ Jake Eckert | ■ Wayne Scott |
| □ John Higgins | ■ Eric Voelker |

1. Opening

A. Call to Order/Pledge of Allegiance

The meeting was called to order by Chairperson Rose Thompson at 7p.m.

B. Agenda Adjustments

There were not adjustments to the agenda.

2. Consideration of the Minutes of April 29, 2013 Orono Transition Committee Meeting; Minutes of May 13, 2013 Orono Transition Committee Meeting; Minutes of May 14, 2013 RSU Special Board Meeting; and Minutes of June 4, 2013 Orono Transition Committee Meeting.

Motion: 06-19B-01. Moved by Fran Neubauer and seconded by Eric Voelker to accept the Minutes of the April 29, 2013 Orono Transition Committee Meeting as corrected. Vote: 5-0-6 (For: Lisa Buck, Jake Eckert, Fran Neubauer, Wayne Scott and Eric Voelker/Abstained: Rose Thompson, Julia Hathaway, Chris Dalton, Lauri Jacobs and Travis Noyes)

Motion: 06-19B-02. Moved by Fran Neubauer and seconded by Wayne Scott to accept the Minutes of the May 13, 2013 Orono Transition Committee Meeting. Vote: 5-0-6 (For: Lisa Buck, Jake Eckert, Fran Neubauer, Wayne Scott and Eric Voelker/Abstained: Rose Thompson, Julia Hathaway, Chris Dalton, Lauri Jacobs and Travis Noyes)

Motion: 06-19B-03. Moved by Eric Voelker and seconded by Chris Dalton to accept the Minutes of the May 14, 2013 RSU 26 Special School Board Meeting. Vote: 8-0-3 (For: Rose Thompson, Julia Hathaway, Lisa Buck, Jake Eckert, Lauri Jacobs, Fran Neubauer, Sue O'Roak and Wayne Scott /Abstained: Eric Voelker, Chris Dalton and Travis Noyes)

Motion: 06-19B-04. Moved by Eric Voelker and seconded by Chris Dalton to accept the Minutes of the June 4, 2013 Orono Transition Committee Meeting as corrected. Vote: 5-0-6 (For: Lisa Buck, Jake Eckert, Fran Neubauer, Wayne Scott and Eric Voelker/Abstained: Rose Thompson, Julia Hathaway, Chris Dalton, Lauri Jacobs and Travis Noyes)

3. Acknowledgements

- Rose Thompson recognized and thank Mr. Smith for his effort in the formation of and the three years of the RSU's existence and during the withdrawal efforts. She further state that Mr. Smith's work ethic, leadership and guidance have been invaluable to our communities and in enhancing the education opportunities for the children of each community.
- Fran Neubauer acknowledged Mr. Smith for his patience and ability to make so many meetings.
- Mrs. Hathaway acknowledged all the administrators for their many contributions.

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- Eric Voelker acknowledged all the board members who have served on the RSU 26 board. He all recognized the administrators for all their hard work.
- Rose Thompson acknowledged Eric Voelker for whom this was his last meeting.
- Fran Neubauer also acknowledged all the other board members for their service.

4. Public Comment

There was no public comment.

5. Presentations

There were no presentations.

6. Old Business

There was no old business.

7. New Business

A. RSU #26 Real Estate and Personal Property Transfer motions for Glenburn and Veazie

Motion: 06-19B-05. Moved by Julia Hathaway and seconded by Travis Noyes to authorize the Superintendent, on behalf of RSU No. 26 and pursuant to a Withdrawal Agreement between RSU No. 26 and the Town of Veazie Withdrawal Committee dated August 9, 2012, to execute and deliver to the Town of Veazie a Release Deed releasing to the Town of Veazie any and all interest of RSU No. 26 in and to the real property owned by the Town of Veazie arising by operation of law under Title 20-A M.R.S. §1462 or the Reorganization Plan of the Glenburn School Department, Orono School Department and Veazie School Department that was approved by the Commissioner of the Maine Department of Education. Vote: 11-0

Motion: 06-19B-06. Moved by Julia Hathaway and seconded by Travis Noyes to authorize the Superintendent, on behalf of RSU No. 26 and pursuant to a Withdrawal Agreement between RSU No. 26 and the Town of Veazie Withdrawal Committee dated August 9, 2013, to execute and deliver to the Town of Veazie a Bill of Sale conveying any and all personal property located in or on the Veazie Community School to the Town of Veazie, except for any RSU No. 26 files and records in any form, including computer files, which shall remain the property of RSU No. 26. Vote: 11-0

Motion: 06-19B-07. Moved by Chris Dalton and seconded by Sue O’Roak to authorize the Superintendent, on behalf of RSU No. 26 and pursuant to a Withdrawal Agreement between RSU No. 26 and the Town of Glenburn Withdrawal Committee dated August 9, 2012, to execute and deliver to the Town of Glenburn a Release of Deed conveying to the Town of Glenburn any and all of the real property that was originally transferred to RSU No. 26 by the Town of Glenburn by Release Deed dated January 14, 2010, recorded in the Penobscot County Registry of Deeds in Book 12197, Page 319. Vote: 11-0

Motion: 06-19B-08. Moved by Chris Dalton and seconded by Sue O’Roak to authorize the Superintendent, on behalf of RSU No. 26 and pursuant to a Withdrawal Agreement between RSU No. 26 and the Town of Glenburn Withdrawal Committee dated August 9, 2013, to execute and deliver to the Town of Glenburn a Bill of Sale conveying any and all personal property located in or on the Glenburn School to the Town of Glenburn except for any RSU No. 26 files and records in any form, including computer files, which shall remain the property of RSU No. 26. Vote: 11-0

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B. Negotiation Agreements for Teachers and ESP Support Staff for RSU #26 – Wayne Scott

There was some discussion. Lisa Buck asked who would be eligible under this contract. Any teachers currently employed. Chris Dalton asked how is a teacher defined. Shana Goodall, president of the teacher's association, referred to the contractual language.

Motion: 06-19B-09. Moved by Julia Hathaway and seconded by Wayne Scott to approve the RSU 26 ESP agreement as presented. Vote: 11-0

Motion: 06-19B-10. Moved by Eric Voelker and seconded by Wayne Scott to approve the agreement as proposed. Vote: 11-0

C. Proposal for the Administrative Contracts for RSU #26 and other appropriate personnel – Mrs. Harriman, newly elected RSU Superintendent

- Christine Schmidt - \$67,974 – 260 days, contract through 2013-2014 – no extension
- Sharon Brady - \$86,658 – 260 days – contract extended through 2014-2015
- Matt Tardie - \$43,113 – shared position with Hampden, 260 days, contract extended through 2014-2015
- Michael Archer – half time A/D \$41,798, 215 days, contract extended through 2014-2015

Motion: 06-19B-11. Moved by Julia Hathaway and seconded by Sue O'Roak to offer a contract to Christine Schmidt for one year with a salary of \$67,974 – 260 days. Vote: 11-0

Motion: 06-19B-12. Moved by Julia Hathaway and second by Sue O'Roak to offer Sharon Brady a contract extension to 2014-2015 at a salary of \$86,658 – 260 days. Vote: 10-0-1 (Abstained: Chris Dalton)

Motion: 06-19B-13. Moved by Eric Voelker and seconded by Wayne Scott to offer Matt Tardie a contract through 20-14-2015 at a salary of \$43,113 – 260 days. Vote: 9-0-2 (Abstained: Travis Noyes and Chris Dalton)

Motion: 06-19B-14. Moved by Wayne Scott and seconded by Eric Voelker to offer Mike Archer a contract 2014-2015 at a salary of \$41,798 – 215 days. Vote: 9-0-2. (Abstained: Travis Noyes and Chris Dalton)

D. RSU #26 Board to determine the disposition of the International Fund 2011-2012 carry forward funds (approximately \$25,000). The minutes reflect direction for the succeeding fund balance, but previous Board action reflected the distribution of the \$25,000 through the cost sharing formula.

In as much as the matter was brought up again by Mr. Voelker, the Board should confirm its formal position as it will require a considerable bookkeeping adjustment at this late date. In January 2011 the RSU 26 Board of Directors voted 9-0 to put any balance in the International Program budget lines at the end of the year into the general fund. At the February meeting, Eric Voelker raised the question about International funds being kept within the budget lines of OHS. A discussion ensued about any budget lines that had money at the end of the year were washed out and entered into the general fund. Rose Thompson pointed out that the money in question was in 2011-2012 has long been distributed into the general fund, the budget had been audited, this money has already been included in the budgets of all three towns.

Lisa Buck asked were we talking about funds that have long since been audited? The answer was yes. She indicated she was uncomfortable going back in time and changing things.

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Superintendent Smith pointed out the memo from Business Manager Sharon Soucie, as to how that would affect the three towns – \$8,794.74 would need to be returned from Glenburn's carry forward amount. \$6,639.16 from Veazie's carry forward amount. Mr. Smith read the various motions that lead to this discussion. Motion to put the money generated by the international program into the general fund and that it not be discretionary Vote: 9-0. The second motion, Mr. Chasse would develop a budget for the international program as is already done for all other school expenses. Vote: 9-0.

Lisa Buck pointed out that it would be better to leave with positive feelings and this would be counterproductive to that end.

Motion: 06-19B-15. Moved by Eric Voelker and seconded by Wayne Scott to bring the funds remaining at the end of the 2011-2012 year for the International program - \$25,980, be taken out of the general fund and that money be re-entered back into the International fund lines. Vote: 2-9 (Motion did not pass)

Motion: 06-19B-16. Moved by Lisa Buck and seconded by Wayne Scott that the 2012-2013 funds generated by the International Program stay with RSU 26 (Orono). Vote: 11-0

8. Subcommittee Reports (written reports included in information packets)

A. Finance (Pending Committee Formation)

C. Negotiations (Pending Committee Formation)

D. High School Planning (Pending Committee Formation)

E. Maintenance/Facilities (Lisa Buck)

F. Policy

G. Report from representatives to:

a. Chapter 104 Steering Committee (Sue O'Roak)

b. Emergency Response Team

c. Professional Discussion Committee (Pending Committee Formation)

d. Technology Committee

e. Southern Penobscot Regional Program for Children with Exceptionalities SPRPCE (Fran Neubauer)

f. United Technology Center (UTC) Vocational Education (Fran Neubauer)

g. NEASC re-accreditation Steering Committee (Pending Committee Formation)

9. Public Comment

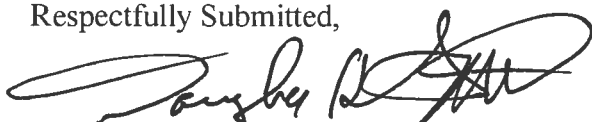
- Scott Nichols, principal of the Veazie Community School, thanks all the RSU board members for their tireless service to the RSU and, in particular, their care for Veazie.

10. Request for Information and Follow up:

11. Adjournment

Motion: 06-19B-17. Moved by Julia Hathaway and seconded by Fran Neubauer to adjourn the meeting at 8:04p.m. Vote: 11-0

Respectfully Submitted,



Douglas K. Smith, Superintendent